

SUTTON BENGER PARISH COUNCIL

www.suttonbengerparishcouncil.gov.uk

Clerk to the Parish

Linda Bragg

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Usual Office Hours – Monday & Wednesday 09.30 – 1.00pm

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not include the right to speak except during the Public Forum Session, where each member of the public is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

Thursday 7th May 2015

To: The Chairman Mrs E Pope and all members of Sutton Benger Parish Council

Ladies and Gentlemen

You are summoned to attend an **Annual Meeting** of **Sutton Benger Parish Council** to be held at **The Sutton Benger Village Hall** on **Wednesday 13th May 2015** commencing at **19.45** when the following business will be transacted.

Yours faithfully



Linda Bragg
Clerk to the Parish Council

AGENDA

033⁽¹⁵⁾ To elect a Chairman and to receive a Statutory Declaration of Office

034⁽¹⁵⁾ To receive apologies for non-attendance

035⁽¹⁵⁾ To receive any declarations of interest

036⁽¹⁵⁾ To elect a Vice-chairman

037⁽¹⁵⁾ **Public Forum Session**

To receive questions and comments from the public. (*This session will last no longer than 15 minutes*)

038⁽¹⁵⁾ To re-adopt the Council's Standing Orders and Financial Regulations

039⁽¹⁵⁾ To appoint members to serve on the Personnel Committee

040⁽¹⁵⁾ To appoint members as liaison officers to co-ordinate:

a) Finance

b) Communications (press and website)

041⁽¹⁵⁾ To approve the Council's Asset Register

042⁽¹⁵⁾ To review the Council's Insurance Policy

043⁽¹⁵⁾ To re-appoint the Clerk as the Council's Responsible Financial Officer

044⁽¹⁵⁾ To re-affirm the appointment of Collier-Marsh Accountancy as the Internal Auditors

045⁽¹⁵⁾ To receive and approve the minutes of the Meetings of the Parish Council held on 11th February 2015 and 11th March 2015

046⁽¹⁵⁾ **Financial Issues**

- a) To receive the Parish Council's Financial Statement for the year ending 31st March 2015
- b) To receive budget statements, approve invoices and agree cheques for signing
- c) To consider Community Grant Application from the Sutton Benger Village Hall – Playground Appeal

047⁽¹⁵⁾ **Planning and Development Control**

- a) To consider new planning applications and agree decisions:

i	15/03517/TCA	The Old Rectory, 56 High Street, SN15 4RL	Fell 1 oak tree
ii	15/03750/FUL	Brookside Cottage, Seagry Hill, SN15 4SA	Proposed Two Storey Side Extension
iii	15/03945/FUL	19 Barrington Court, SN15 4TY	Revision to Plot 66 (19 Barrington Court) to Include a Conservatory. (Revision of 14/03544/FUL)
iv	15/04018/TCA	8 Manor Farm Drive, SN15 4RW	Leylandiis - Hedge 1 - 1.8m height reduction to 2, Hedge 2 reduction to 8, Hedge 3 reduction to 18

- b) To discuss concerns at the Frampton Farm traveller's site
- c) To discuss advice received from solicitor regarding the grass verge outside 66 High Street and to agree action
- d) To discuss the Parish Housing Needs Survey Report dated March 2015 from Wiltshire Council
- e) To discuss the Wiltshire Council Core Strategy Partial Review and Statement of Community Involvement and to appoint members to respon

048⁽¹⁵⁾ **Highways and Transport**

To receive report from Cllr Jones

049⁽¹⁵⁾ **Chippenham Area Board**

To receive report from Cllr Alexander.

050⁽¹⁵⁾ To note the Clerk's Report and Outstanding Actions, including main items of correspondence

051⁽¹⁵⁾ The next meeting is an ordinary **Parish Council Meeting** on **Wednesday 10th June 2015** in the Village Hall