

SUTTON BENGER PARISH COUNCIL

9 Manor Farm Drive, Sutton Benger, Wiltshire, SN15 4RW – parishclerk@suttonbengerparishcouncil.gov.uk

To: The Chair, Mrs E Pope and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to the **Meeting of Sutton Benger Parish Council** to be held in the **Sutton Benger Village Hall, Sutton Benger** on **Wednesday 14 September 2016** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Bragg
Clerk to the Parish Council

Dated: 08 September 2016

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

090⁽¹⁶⁾ To note those in attendance and receive apologies.

091⁽¹⁶⁾ To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.

092⁽¹⁶⁾ **Public Forum Session**

To receive questions and comments from the public. (*This session will last no longer than 15 minutes*).

093⁽¹⁶⁾ To approve and sign the minutes of the Parish Council Meeting on 13 July 2016.

094⁽¹⁶⁾ To agree the co-option of two new Councillors.

095⁽¹⁶⁾ **Financial Issues**

- a) To receive accounts statement, approve invoices and agree cheques for signing.
- b) To agree to include Cllr K Pound as a signatory on the bank mandate.
- c) To approve Cllr M Bines attending a WALC Planning Training course on 2 November 2016 at a cost of £95.00 excl. VAT plus travel costs.
- d) To note increase in the village hall hire charge from 1 August 2016 – an increase of £2.40 to the end of March 2017.

096⁽¹⁶⁾ **Personnel – matters relating to the Parish Clerk**

- a) To receive a report from Cllr K Pound on the Clerk's appraisal.
- b) To agree an incremental increase to SCP 18 for the Clerk with effect from the 1 May 2016 at an additional expenditure of £65.00 to the end of March 2017 (KP).

097⁽¹⁶⁾ **Planning and Development Control**

a) To consider new planning applications and agree decisions:

i	16/06773/FUL 16/07265/LBC	Wellesley Arms, SN15 4RD	Conversion of outbuilding to provide ancillary B&B accommodation
ii	16/07661/FUL	Arms Farm, SN15 4RE	Conversion of agricultural barn to dwelling; erection of a detached garage; formation of field access
iii	16/08467/TCA	Manete, 5 Chestnut Road, SN15 4RP	25% reduction to copper beech and reduce overhang to road and crown-raise by 3m
iv	16/08510/TCA	Elmete, High Street, SN15 4RE	Fell 2 Birch Trees

b) To note any other planning matters.

098⁽¹⁶⁾ **Neighbourhood Development Plan** - To receive an update on the NDP (KS).

099⁽¹⁶⁾ **Highways and Transport** – To note matters relating to Highways and Transport.

100⁽¹⁶⁾ **Rights of Way** – To note applications for Parish Path Liaison Officers and to appoint a Councillor to take responsibility for the Rights of Way.

101⁽¹⁶⁾ **Wiltshire Council** – To note the date of the next Parish Forum meeting on 21st September 2016 at the Kington St Michael Club.

102⁽¹⁶⁾ To note the Clerk's Report, including main items of correspondence.

103⁽¹⁶⁾ To note the change of date for the next **Parish Council Meeting** as **Wednesday 12 October 2016** in the Village Hall, starting at **7.45 pm**