

SUTTON BENGER PARISH COUNCIL

9 Manor Farm Drive, Sutton Benger, Wiltshire, SN15 4RW – parishclerk@suttonbengerparishcouncil.gov.uk

To: The Chair, Mrs E Pope and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to the **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 9th September 2015** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Bragg
Clerk to the Parish Council

Dated: 3 September 2015

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

077⁽¹⁵⁾ To note those in attendance and receive apologies.

078⁽¹⁵⁾ To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.

079⁽¹⁵⁾ **Public Forum Session**

To receive questions and comments from the public. (*This session will last no longer than 15 minutes*).

080⁽¹⁵⁾ To receive the Chair's announcements.

081⁽¹⁵⁾ To approve and sign the minutes of the Parish Council Meeting on 8th July 2015.

082⁽¹⁵⁾ **Financial Issues**

- a) To receive budget statement, approve invoices and agree cheques for signing.
- b) To agree expenditure to purchase bench(es) and donate them to the Sutton Benger Village Hall as part of the playground refurbishment.
- c) To re-consider (057⁽¹⁵⁾e) a Community Grant Application from the Sutton Benger Village Hall for recreational grounds upkeep and maintenance.

083⁽¹⁵⁾ **Planning and Development Control**

- a) To consider new planning applications and agree decisions:

i	15/08404/TCA	7 Sutton Lane, SN15 4RU	Fell 1 Damson Tree & 1 Goat Willow, 10% thin to 2 Apple Trees & 2 Pear Trees, and Fell 2 Elm Trees.
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- b) To discuss and to agree to appoint a Councillor to negotiate with Wiltshire Council on the S106 Agreement following the Northern Area Planning Committee's decision on the 26 August 2015 regarding The Park (14/12070/FUL).
- c) To discuss the unregistered land 62-68 High Street and to agree any future action.

084⁽¹⁵⁾ **Neighbourhood Development Plan (NDP)**

- a) To receive update report from Cllr K Smedley.
- b) To agree to delegate authority to Cllr K Smedley to complete grant applications on behalf of the NDP Group.
- c) To agree to the Clerk administering the funds for the NDP Group through the Parish Council's accounts.

085⁽¹⁵⁾ **Parish Councillor Vacancies**

To discuss and agree an action plan to recruit new Councillors to fill the current 3 vacancies.

086⁽¹⁵⁾ **Highways and Transport**

- a) To receive report from Cllr P Jones
- b) To agree an action and maintenance plan regarding areas of grass in Sutton Benger that are no longer being maintained by Wiltshire Council.
- c) To discuss the traffic issues along the B4122 caused by the reduced opening hours of the Stanton St Quintin Recycling Site and the opening of a new restaurant and village shop at the Chippenham Pitstop.
- d) **Flowerbed on High Street/Manor Farm Drive** - to agree to the Clerk completing an Application for the transfer of a Council Asset.
- e) To agree to the Clerk attending the Community Area Transport Group meetings.

087⁽¹⁵⁾ **Chippenham Area Board & Parish Forum**

To receive report from Cllr D Alexander.

088⁽¹⁵⁾ To note the Clerk's Report, including main items of correspondence.

089⁽¹⁵⁾ To agree the date of the next Parish Council Meeting in October 2015.