

Sutton Benger Parish Council

Meeting held on Wednesday 10th September 2014 at the Village Hall, Sutton Benger

A Public Forum at which any topic may be raised by residents was held prior to the Council Meeting

11 members of the public were present. A number of questions and points were raised with regard to the proposed Arms Farm development, the on-going sewage problem, a strategy for planning issues and road safety at the Cowley Way/Lee Crescent junction.

Minutes of the Parish Council Meeting

Held on Wednesday 10th September 2014 at the Village Hall, Sutton Benger

Present

Chairman: E Pope. Councillors: M Broomfield, N Davis, I Dony, K Smedley, G Woodville
Parish Clerk: Linda Bragg.

Apologies – 052⁽¹⁴⁻¹⁵⁾

Councillors: D Alexander (work), P Jones (holiday), H Parry-Jones (work) and S Randall (unwell).

Chair's Announcements – 053⁽¹⁴⁻¹⁵⁾

Cllr Pope informed the Council of Cllr Steve Jones's resignation. Cllr Pope asked if any Cllr would take on the role of submitting the articles for the Parish News – Cllrs Davis and Smedley agreed to take it on. Cllr Pope explained the limitations with regard to the Council discussing planning applications at the Parish Council Meetings and clarified the Clerk's recording of matters discussed during the public forum.

Declarations of Interests – 054⁽¹⁴⁻¹⁵⁾

Cllr Pope declared a personal interest in the proposed Arms Farm development, not a Disclosable Pecuniary Interest (Localism Act 2011 and Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012).

Minutes of Previous Meetings – 055⁽¹⁴⁻¹⁵⁾

All Cllrs considered the change from the Draft Minutes circulated with the Agenda and then approved the minutes from the Parish Council Meeting held on 9th July 2014. They were duly signed off as a true record of the proceedings.

Planning / Development Control – 056⁽¹⁴⁻¹⁵⁾

056.1⁽¹⁴⁻¹⁵⁾ Cllrs Smedley and Woodville gave an update on the proposed Arms Farm development and S106 contributions. It was agreed that Cllr Smedley would liaise with McLoughlin Planning to attend their upcoming public consultation to take a survey of parishioners in attendance. It was agreed to agenda an item for the Parish Council Meeting (PCM) in October 2014 to discuss forming an official PC Working Party for the proposed Arms Farm development.

056.2⁽¹⁴⁻¹⁵⁾ It was **resolved** to approve the decisions on planning applications received as follows:

14/07005/TPO	12 Chestnut Road SN15 4RP	Crown reduction of 40% of 1 Chestnut Tree.	No objections
14/07260/FUL	1 Willowbrook End, SN15 4SW	Extensions & alterations to provide 1st floor to dwelling	No objections
14/07583/LBC	All Saints Church, SN15 4RL	Repairs & restoration to war memorial	No objections
14/07754/FUL	4 Gregory Close, SN15 4SF	Extend rear dormer & add pitched roof. Extend living room & add flat roof	No objections
14/07860/TCA	11 Manor Farm Drive, SN15 4RW	Fell 2 Cypress Trees (T1 & T2), 30% Crown Reduction to Maple and Cherry Tree (T3 & T4).	No objections

056.3⁽¹⁴⁻¹⁵⁾ It was not decided upon which Cllr would act as lead on the proposed planning application from Redrow for a change of use from employment land to residential within The Park development. The Clerk is to take advice on how best to proceed and agenda the item for the next Parish Council Meeting.

Clerk's Report including Correspondence – 057⁽¹⁴⁻¹⁵⁾

Forms part of these minutes (available on request from the Clerk).

- 057.1⁽¹⁴⁻¹⁵⁾ Item 2 – it was **resolved** not to complete the Wilts Council Gypsy & Traveller Needs Assessment consultation.
- 057.2⁽¹⁴⁻¹⁵⁾ Item 10 – it was **resolved** that Cllr Smedley would complete the Wilts Fire & Rescue Service Public Consultation 2014.
- 057.3⁽¹⁴⁻¹⁵⁾ Item 12 – it was **resolved** that Cllr Woodville would complete the Wilts Council consultation on amending existing 'settlement boundaries'.

(Cllr Dony left the meeting at 21.30).

Invoices Approved for payment – 058⁽¹⁴⁻¹⁵⁾

The following invoices were approved for payment:

Cheque No	Payee	Details	TOTAL COST
806	Marcus Anstie Ltd*	Bus shelter cleaning Jun, Jul & Aug 2014	£30.00
807	CPRE	Annual Membership 2014-15	£36.00
809	Linda Bragg	Travel expenses to attend training course	14.85
810	Linda Bragg	Mobile phone top-up	10.00
811	Information Commissioner	Data Protection annual registration	35.00
812	Linda Bragg	Clerk's Salary for July & August 2014	568.89
813	Sutton Benger Village Hall	Part payment of Recreation Ground Grant	500.00

Community Funds – 059⁽¹⁴⁻¹⁵⁾

- 059.1⁽¹⁴⁻¹⁵⁾ It was **resolved** to agree that the Council would retain control of the community funds in order that purchases can be made on behalf of the PRSC and then donated to them, enabling the PC to reclaim the VAT under Section 33 of the VAT Act 1994.
- 059.2⁽¹⁴⁻¹⁵⁾ It was **resolved** to agree in principal that the Clerk would investigate the availability of a grant to fund-match in order that purchases can be made on behalf of the PRSC and then donated to them, enabling the PC to reclaim the VAT under Section 33 of the VAT Act 1994.

(Cllr Broomfield left the meeting at 21.45).

Agenda via Email – 060⁽¹⁴⁻¹⁵⁾

It was **resolved** to agree that Councillors could receive the Agenda and supporting documents via email from the Clerk where requested.

Personnel Role – 061⁽¹⁴⁻¹⁵⁾

It was **resolved** to agree that Cllr Randall would take on the role of matters relating to Personnel for the Council.

Highways & Transport update – 062⁽¹⁴⁻¹⁵⁾

Cllr Pope gave an update in Cllr Jones's absence.

- 062.1⁽¹⁴⁻¹⁵⁾ It was **not agreed** who would act as lead on the Chippenham Community Area Transport Group. It was agreed to agenda the item for the PCM in October 2014.

Chippenham Area Board update – 063⁽¹⁴⁻¹⁵⁾

Cllr Pope gave an update in Cllr Alexander's absence including details of the Rural Parish Forum.

Next Meeting Date - Parish Council Meeting Wednesday 15th October 2014 commencing 19:45.

Chairman..... **Date**.....