

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 12 October 2016 at the Village Hall, Sutton Benger

Present

Councillors: E Pope (Chair), K Smedley, N Davis, K Pound, M Bines, L Varnham, and N Hayward.

Also present: Linda Bragg, Parish Clerk, 4 members of the public, 2 representatives from Stonewater Developers and Cllr H Greenman.

104⁽¹⁶⁾ Apologies were received from Cllrs: P Jones (holiday) and D Alexander (work).

105⁽¹⁶⁾ There were no declarations of Pecuniary Interests for the purposes of the meeting.

106⁽¹⁶⁾ **Public Forum Session** - Matters raised included:

- 1) The lack of a footpath and overgrown hedging along Sutton Lane at Sharplands. The Clerk advised that she had taken the matter up with Wilts Council Highways.
- 2) The Arms Farm outline planning application and the decision made by the Wilts Council Planning Committee.

107⁽¹⁶⁾ Cllr E Pope welcomed Cllr N Hayward to the Council. She clarified her position with regards to the Arms Farm planning agenda items and that she has fully acted in accordance with the advice from the Monitoring Officer.

108⁽¹⁶⁾ Cllr E Pope invited Matt Crucifix, Regional Developer from Stonewater and John Briscoe, Architect to give a brief presentation on their proposals for a development of 14 houses adjacent to Sharplands, Sutton Lane.

109⁽¹⁶⁾ The minutes from the Parish Council Meeting held on 14 September 2016 were **approved and signed** by Cllr K Smedley as a true record of the proceedings.

110⁽¹⁶⁾ **Financial Issues**

- a) It was **resolved to approve** the monthly accounts statement and invoices totalling £674.42 and the cheques were duly signed.
- b) It was **resolved to approve** Cllr N Hayward attending the New Councillor Training course on 12 November 2016 at a cost of £95.00 excl. VAT plus travel costs.

111⁽¹⁶⁾ **Planning and Development Control**

a) It was **resolved to agree** the planning applications as follows:

i	16/08652/FUL	10 Heath Avenue, SN15 4 TH - Single storey extension	No Objections
ii	16/09616/TCA	7 Manor Farm Drive, SN15 4RW - Re-pollard 2 Goat Willows, 0% Crown Reduction to Maple Tree, Fell 3 Apple Trees and 1 Cherry Tree	No Objections
iii	16/09047/LBC	22 High Street, SN15 4RF - Replacement timber doors and windows to match existing for single dwelling house	Support

b) Following a discussion on the recent Arms Farm planning applications it was agreed to put out a statement on the planning process.

- c) It was **resolved to agree** that there were no objections to the Chippenham Pitstop's Premises Licence Variation application

112⁽¹⁶⁾ **Policies and Procedures**

- a) It was **resolved to agree** to adopt the Publication Scheme (ver 1.0).
b) It was **resolved to agree** to agree to adopt the Complaints Procedure (ver 1.0)
c) It was **resolved to agree** to agree to adopt the Persistent and Vexatious Complaints Procedure (ver 1.0).

- 113⁽¹⁶⁾ **Neighbourhood Development Plan (NDP)**- Cllr K Smedley gave an update report on the NDP questionnaire responses. A public meeting is scheduled for the last week in November. It was agreed that the Clerk would liaise with the NDP Group to prepare a housing design statement.

114⁽¹⁶⁾ **Highways and Transport**

- a) The Clerk gave an update on her meeting with the Parish Steward.
b) An update was received from the Clerk on the re-surfacing of the B4069 and advised that it would not now be completed this year.
c) Cllr M Bines agreed to co-ordinate with the Primary School to arrange a date to carry out another pedestrian count on the High Street.

- 115⁽¹⁶⁾ **Rights of Way** - Cllr L Varnham gave an update on the volunteer group and his meeting with Stephen Leonard from Wilts Council. He will be arranging a meeting of the volunteers in the next few weeks.

116⁽¹⁶⁾ **Village Hall**

- a) Cllr K Pound gave an update on the meeting he and the Clerk had with the VHMC to discuss potential projects and funding from the PC. The VHMC would like to put the funds towards extending and refurbishing the hall and were asked to put together a proposal to present to the PC for consideration.
b) It was **resolved to agree** to appoint Cllr N Hayward as the lead councillor to have responsibility for liaising with the Village Hall Management Committee.

117⁽¹⁶⁾ **Wiltshire Council Matters**

- a) Cllr L Varnham gave an update on the Parish Forum meeting of 21 September 2016 and the discussions that took place concerning the proposed St Modwen development and the ramifications it would have on traffic, the M4 and potential flooding.
b) The date of the next Parish Forum meeting was noted as 23 November 2016 in Seagry village Hall.

- 118⁽¹⁶⁾ The Clerk gave her report and it forms part of these minutes (available on request from the Clerk).

- 119⁽¹⁶⁾ The date of the next meeting of the Sutton Benger Parish Council was noted as **Wednesday 9 November 2016** in the Village Hall, starting at **7.45 pm**

Chairman..... **Date**.....