

# SUTTON BENGER PARISH COUNCIL

9 Manor Farm Drive, Sutton Benger, Wiltshire, SN15 4RW – parishclerk@suttonbengerparishcouncil.gov.uk

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To: The Chair and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 14<sup>th</sup> June 2017** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Bragg  
Clerk to the Parish Council  
07 June 2017

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

- 073<sup>(17)</sup> To elect a Chairman and to receive the Statutory Declaration of Acceptance of Office.
- 074<sup>(17)</sup> To note those in attendance and receive apologies.
- 075<sup>(17)</sup> To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.
- 076<sup>(17)</sup> **Public Forum Session** – to receive questions and comments from the public. (*This session will last no longer than 15 minutes*).
- 077<sup>(17)</sup> To approve and sign the minutes of the Annual Meeting of the Parish Council on 10 May 2017.
- 078<sup>(17)</sup> **Finance**
- To receive the monthly accounts statement, approve invoices and agree cheques for signing.
  - To approve and sign the End of Year Accounts Statement for 2016-2017.
  - To approve and sign the Annual Governance Statement for the 2016-2017 External Audit.
  - To approve and sign the Accounting Statements for the 2016-2017 External Audit.
  - To agree to remove Emma Pope, Kathy Smedley and Dave Alexander as signatories on the bank accounts.
  - To agree to include Nicola Hayward, Malcolm Bines and Leigh Varnham as limited power signatories on the bank accounts.
- 079<sup>(17)</sup> **Planning and Development Control**
- To consider new planning applications and agree decisions:

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i	17/03864/FUL	Twoways Farm, Sutton Lane, SN15 4RR	Erection of agricultural building
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b) To note the status of previously considered planning applications:

Planning Ref:	Details	PC Decision	WC Decision
17/00856/FUL	Field adj to The Shrubbery, Track North of the High St, SN15 4RD - Installation of a 27m lattice mast	Object	
17/03417/OUT	Land South-East of Junction 17 of M4 Motorway, Kington Langley - Outline Planning for the Erection of up to 1,000,000 sq ft of Class B8 (storage and distribution) Employment Space and Associated Infrastructure	Object	
17/03144/FUL	The Old Dairy, Draycot Park Farm, SN15 5LH - The extension and linking of two adjacent office buildings, the extension of two warehouses/workshops and the creation of a new warehouse/workshop	Support	<b>Approve with conditions</b>
17/03280/FUL	Daisy Cottage, 26 High Street, SN15 4RF - Proposed detached single garage (Resubmission of 17/00850/FUL)	Object	
17/03320/FUL	Land South of Bell House Hotel, 47 High Street, SN15 4RH - Proposed conversion & extension of existing outbuilding into new dwelling with associated landscaping	Support subject to conditions	
17/03980/LBC	Land South of Bell House Hotel, 47 High Street, SN15 4RH - Proposed conversion & extension of existing outbuilding into new dwelling with associated landscaping	No Objections	

c) To agree to form a Planning Working Group and to appoint 3 Councillors to co-ordinate planning matters.

d) To note any other planning

080<sup>(17)</sup> **Highways and Transport** – To receive an update on matters relating to Highways and Transport (PJ).

081<sup>(17)</sup> **Rights of Way** – To note matters relating to Rights of Way (LV).

082<sup>(17)</sup> **Village Hall** - To note matters relating to the Village Hall (NH).

083<sup>(17)</sup> **Neighbourhood Development Plan**

a) To receive an update on the NDP.

b) To agree, in principal, to the Clerk working on the NDP with regard to planning matters for a number of hours to be determined at a later date and for the NDP to fund these hours at the Clerk's current rate of pay.

084<sup>(17)</sup> **Wiltshire Council** – To note any matters relating to Wiltshire Council.

085<sup>(17)</sup> To note the Clerk's Report, including main items of correspondence.

086<sup>(17)</sup> **Personnel - matters relating to the Parish Clerk**

a) To receive a report from Cllr K Pound on the Clerk's appraisal.

b) To agree an incremental increase to SCP 20 for the Clerk with effect from the 1 May 2017 at an additional expenditure of up to £129.00 to the end of March 2018 (KP).

087<sup>(17)</sup> To note the date of the next **Parish Council Meeting** as **Wednesday 12 July 2017** in the Village Hall, starting at **7.45 pm**.