

Sutton Benger Parish Council

Minutes of the Annual Meeting of the Parish Council Held on Wednesday 10th May 2017 at the Village Hall, Sutton Benger

Mrs E Pope (Outgoing-Chair) opened the meeting.

050⁽¹⁷⁾ **To elect a Chairman and to receive a Statutory Declaration of Acceptance of Office**

It was **resolved to agree** that Mr K Pound be elected Chairman and the Statutory Declaration was duly signed and endorsed by the Parish Clerk, Mrs L Bragg.

051⁽¹⁷⁾ **To note those in attendance and receive apologies**

Members present were noted as Councillors: K Pound, N Davis, M Bines and N Hayward (*arrived at 19.50*). Apologies were received from Cllrs P Jones (holiday) and L Varnham (holiday).

Also present: Linda Bragg, Parish Clerk, 1 member of the public and Cllr H Greenman.

052⁽¹⁷⁾ The Statutory Declarations of Acceptance of Office were duly signed and endorsed by the Parish Clerk, Mrs L Bragg for all Councillors.

053⁽¹⁷⁾ It was **resolved to agree** not to elect a Vice Chairman.

054⁽¹⁷⁾ **To receive any Declarations of Interests**

There were no Declarations of Pecuniary Interests for the purposes of the meeting.

055⁽¹⁷⁾ **Public Forum Session**

Matters raised included – the proposed development at J17 by St Modwen (17/03417/OUT) for a distribution/storage center – Cllr H Greenman re-iterated that the village was still vulnerable from developers as there is no Neighbourhood Development Plan in place. He also advised that he had called in application 17/03417/OUT; a matter of public health due to the overflowing sewage from the traveller site on Seagry Hill. Cllr Greenman advised that the matter had been reported and suggested that the Parish Council also write a letter of complaint.

056⁽¹⁷⁾ It was **resolved to approve** the minutes of the Parish Council Meeting held on 8 March 2017 and the Extraordinary Parish Council Meeting on 26 April 2017 and they were duly signed.

057⁽¹⁷⁾ It was **resolved to approve** the Standing Orders (v1.4).

058⁽¹⁷⁾ It was **resolved to approve** the Financial Regulations (v3.0).

059⁽¹⁷⁾ It was **resolved to approve** the appointment of Collier-Marsh Accountancy to carry out the Internal Audit at a cost of £90.00.

060⁽¹⁷⁾ It was **resolved** to keep the current Councillors co-ordinating the following and to review when more Councillors were co-opted:

- a) Planning Working Group – All Councillors
- b) Finance & Personnel – K Pound
- c) Highways – P Jones
- d) Neighbourhood Development Plan - Vacant
- e) Village Hall – N Hayward
- f) Rights of Way – L Varnham
- g) Website – K Pound

061⁽¹⁷⁾ It was **resolved to approve** the Asset Register (v1.3).

062⁽¹⁷⁾ It was **resolved to approve** the Internal Financial Control Statement (v1.1) and it was duly signed by the Chair.

063⁽¹⁷⁾ It was **resolved to approve** the Risk Schedule and it was duly signed by the Chair and the Clerk.

064⁽¹⁷⁾ It was **resolved to approve** the Council's Insurance Policy Renewal with Aon at a cost of £160.45.

065⁽¹⁷⁾ **Finance**

- a) The monthly accounts statement was received and approved. It was **resolved to approve** invoices totalling £461.17 and the cheques were duly signed.
- b) The Clerk's success in obtaining the Certificate in Local Council Administration was noted and it was **resolved to approve** the incremental increase in salary to SCP 19, back-dated to 10 March 2017, as set out in the terms and conditions of her employment.
- c) It was noted that the Over 60s Club no longer wished to receive the approved Community Grant of £500.00 as they had decided not to purchase an extra mat at this time.

066⁽¹⁷⁾ **Planning / Development Control**

a) It was **resolved** to agree the Planning Applications as follows:

i	17/03144/FUL	The Old Dairy, Draycot Park Farm, SN15 5LH - The extension and linking of two adjacent office buildings, the extension of two warehouses/workshops and the creation of a new warehouse/workshop	Support
ii	17/03280/FUL	Daisy Cottage, 26 High Street, SN15 4RF - Proposed detached single garage (Resubmission of 17/00850/FUL)	Object
iii	17/03320/FUL	Land South of Bell House Hotel, 47 High Street, SN15 4RH - Proposed conversion & extension of existing outbuilding into new dwelling with associated landscaping	Support subject to conditions
iv	17/03980/LBC	Land South of Bell House Hotel, 47 High Street, SN15 4RH - Proposed conversion & extension of existing outbuilding into new dwelling with associated landscaping	No Objections

b) The status of previously considered planning applications was noted as:

Planning Ref:	Details	PC Decision	WC Decision
17/00856/FUL	Field adj to The Shrubbery, Track North of the High St, SN15 4RD - Installation of a 27m lattice mast	Objected	
17/03417/OUT	Land South-East of Junction 17 of M4 Motorway, Kington Langley - Outline Planning for the Erection of up to 1,000,000 sq ft of Class B8 (storage and distribution) Employment Space and Associated Infrastructure	Objected	
17/02966/TCA	2 Manor Farm Drive, SN15 4RW – Fell 1 Conifer Tree	No Objection	No Objection

- c) 17/03417/OUT – St Modwen Storage and Distribution Centre at J17 was discussed and it was agreed to submit the objection letter as drafted by the Clerk.
- d) It was agreed to request an update from the NDP Group with regard to a request from a Developer concerning land at Sutton Lane. Issues at Frampton Farm were also raised – Cllr N Davis suggested a site visit could be arranged. Comments on Bridleway No 22 were noted.

067⁽¹⁷⁾ **Highways and Transport** – no report was received.

- 068⁽¹⁷⁾ **Rights of Way** – no report was received.
- 069⁽¹⁷⁾ **Village Hall** – Cllr N Hayward gave a brief update.
- 070⁽¹⁷⁾ **Neighbourhood Development Plan** – no report was received.
- 071⁽¹⁷⁾ **Clerk's Report** - The Clerk's report was received. (Forms part of these minutes and is available on request from the Clerk).
- 072⁽¹⁷⁾ The date of the next meeting was noted as being on Wednesday 14 June 2017 commencing at 7.45pm.

Chairman..... **Date**.....