

# SUTTON BENGER PARISH COUNCIL

9 Manor Farm Drive, Sutton Benger, Wiltshire, SN15 4RW – parishclerk@suttonbengerparishcouncil.gov.uk

To: The Chair and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Sutton Benger Parish Council** to be held in the **Sutton Benger Village Hall** on **Wednesday 13 June 2018** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Bragg  
Clerk to the Parish Council  
7 June 2018

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

- 021<sup>(18)</sup> To note those in attendance and receive apologies.
- 022<sup>(18)</sup> To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.
- 023<sup>(18)</sup> **Public Forum Session** – to receive questions and comments from the public. (*This session will last no longer than 15 minutes*).
- 024<sup>(18)</sup> To approve and sign the minutes of the Annual Meeting of the Parish Council on 9 May 2018.
- 025<sup>(18)</sup> **Finance**
- a) To approve the monthly accounts statement, invoices and cheques for signing.
  - b) To receive and note the Annual Internal Audit Report for 2017-18.
  - c) To approve and sign the Annual Governance Statement for 2017-18.
  - d) To approve and sign the Accounting Statements for 2017/18.
  - e) To consider planting a second tree to commemorate the Great War Centenary at the Recreation Ground at a cost of up to £50.00.
- 026<sup>(18)</sup> **Planning and Development Control**
- a) To consider new planning applications and agree decisions on:

i	18/03299/FUL	17 High Street, SN15 4RQ - Demolition of a garage (concrete) and removal of aluminium greenhouse. Replace with timber double carport.
ii	18/04169/FUL	Frampton Farm, High Street, SN15 4RL - Change of use of land with associated ancillary development to one gypsy and traveller pitch.
iii	18/04443/FUL	Arms Farm 9 High Street SN15 4RE - Conversion of agricultural barn to dwelling; erection of a detached garage; formation of field access, infill extension.
iv	18/04884/LBC	Arms Farm 9 High Street SN15 4RE - Conversion of agricultural barn to dwelling; erection of a detached garage; formation of field access, infill extension.

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v	18/04746/FUL	French Gardens, High Street, SN15 4RD - Alteration to layout of existing private access.
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b) To note the status of previously considered planning applications:

Planning Ref:	Details	PC Decision	WC Decision
16/11427/FUL	Land Adjacent to Sharplands Sutton Lane SN15 4RS – Construction of 14 Affordable Houses	Object	
17/11192/FUL	Arms Farm, 9 High Street, SN15 4RE – Alterations & Refurbishment to existing Farmhouse	No PCM decision	
17/11636/LBC	Arms Farm, 9 High Street, SN15 4RE – Alterations & Refurbishment to existing Farmhouse	No PCM decision	
18/02857/FUL	Land at Oakleigh Acres Pitstop, Draycot Cerne, SN15 5LH - Extension, office and toilet facilities.	Support	<b>Approved w/conditions</b>
18/03007/FUL	Land South-East of J17 of M4 Motorway - Full Planning Permission for Groundworks and Drainage Proposals	No comment	
17/11955/FUL (amended)	Cherry Tree House, Seagry Road, SN15 4RX - Two storey extension to replace current garage. Single storey extension to rear and outbuilding.	Support Subject to Conditions	
18/04280/TCA	7 Bell Piece, SN15 4SL – Fell 2 Conifers	No Objections	<b>No Objections</b>
18/04286/TPO	Bell House Hotel, SN15 4RQ – Fell 1 Lime & 1 Lime Splng	No Objections	

c) To note any other planning matters.

027<sup>(18)</sup> **Highways and Parish Steward**

- To receive an update from Cllr P Jones.
- To discuss arrangements for the maintenance of ‘unowned’ grass verges.

028<sup>(18)</sup> **Rights of Way** – To receive an update from Cllr L Varnham.

029<sup>(18)</sup> **Village Hall** - To receive an update from Cllr N Hayward.

030<sup>(18)</sup> **Neighbourhood Development Plan** - To receive an update from Cllr S Kelly.

031<sup>(18)</sup> **Communication/Social Media/Website** - To appoint a Councillor with responsibility for communicating and engaging with the community via social media, etc. and to assist the Clerk with website administration.

032<sup>(18)</sup> **Primary School** – To receive an update from Cllr B Carter.

033<sup>(18)</sup> **Wiltshire Council** – To note any matters relating to Wiltshire Council.

034<sup>(18)</sup> To note the Clerk’s Report, including main items of correspondence.

035<sup>(18)</sup> **Personnel - matters relating to the Parish Clerk (CONFIDENTIAL – members of the public will be asked to leave the meeting)**

- To receive a report from Cllr O Grimes on the Clerk’s appraisal.
- To agree an incremental increase to SCP 22 for the Clerk with effect from the 1 May 2018 at an additional expenditure of £100.55 to the end of March 2019.

036<sup>(18)</sup> To note the date of the next **Parish Council Meeting** as **Wednesday 11 July 2018** in the Village Hall, starting at **7.45 pm**.