

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Tuesday 23 October 2018 at the Village Hall, Sutton Benger

- 068⁽¹⁸⁾ **To note those in attendance and receive apologies** - Members present were noted as Councillors: N Hayward (Chair), M Bines, B Carter, O Grimes, and L Varnham and S Kelly. No apologies were received. Also present: Linda Roslyn, Parish Clerk and 3 members of the public.
- 069⁽¹⁸⁾ **To receive any Declarations of Interests** - no Declarations of Pecuniary Interests were received.
- 070⁽¹⁸⁾ **Public Forum Session** – the issue of fly-posting was raised and Cllr B Carter agreed to liaise with the Primary School to discuss their advertising banners.
- 071⁽¹⁸⁾ It was **resolved to approve** the minutes of the Parish Council Meeting held on 19 September 2018 and they were duly signed.
- 072⁽¹⁸⁾ **Finance**
- a) It was **resolved to approve** the monthly accounts statement and invoices totalling £583.98 and the cheques were duly signed.
 - b) It was **resolved to approve** changes to banking arrangements to allow online banking:
 - i. It was **resolved to approve** changes to Financial Regulations (v3.1) to include payments by Direct Debit, BACS and Online Banking and they were duly adopted.
 - ii. It was **resolved to approve** and sign the Bank Mandate Variation to change online access to bank accounts for Signatories and Clerk/RFO.
 - c) It was **resolved to approve** a 50% contribution to the Defibrillator Service Contract, due for renewal in February 2019 – subject to confirmation of the actual amount.
 - d) It was **resolved to approve** a Community Grant Application from the Village Singers for £500 to help with costs for extra rehearsals for a trip to New York for the choir to sing at Carnegie Hall.
- 073⁽¹⁸⁾ **Planning / Development Control**
- a) It was **resolved to agree** the Planning Applications as follows:

i	18/08446/REM	Land South-East of Junction 17 of M4 Motorway - Approval for all matters reserved by Condition 2 attached to 17/03417/OUT including appearance, landscaping, layout and scale for 'phases 1 & 2' and the 'strategic landscaping' element at the boundaries of the site.	No Comment
ii	18/08875/FUL	6 Manor Farm Drive, SN15 4RW - Demolition of the existing garage, conservatory and small rear extension in order to erect a single storey rear extension and two storey side extension	No Objection
iii	18/09250/TCA	Rowans, 58 High St, SN15 4RL – Crown raise limbs of G1 Yew, Laurel and Box Trees by 2m where overhanging outbuildings. Coppice 1 Hazel.	No Objection
iv	18/09293/ADV	Chippenham Gateway, Land South of J17 M4 – Advertisement consent	No Comment
v	18/09324/FUL	Hazlewood Farmhouse, Seagry Hill, SN15 4SA – Construction of straw barn.	No Objection
vi	18/09693/TCA	1 Church Piece, SN15 4XA – Fell 1 Apple Tree	No Objection

- b) The status of previously considered planning applications was noted as:

Planning Ref:	Details	PC Decision	WC Decision
16/11427/FUL	Land Adjacent to Sharplands Sutton Lane SN15 4RS – Construction of 14 Affordable Houses	Object	
18/04746/FUL	French Gardens, High St, SN15 4RD - Alteration to layout of existing private access.	Support subject to conditions	

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18/0376/PIP	Gate Farm, High St, SN15 4RE – Development of 5 detached houses	Object	
18/08040/FUL	Maytree House, Chestnut Road, SN15 4RP – Change of use from redundant agricultural land to garden	No Comment	Approve w/C
18/07382/FUL	Land at Sutton Lane, SN15 4RR – Residential development for 22 dwellings	Object	
18/07883/PNCOU	The Byre (West), Draycot Cerne, SN15 5LD – Notification for Prior Approval of a Proposed Change to Dwelling	No Objection	
18/08637/TCA	43a High St, SN15 4RQ - 30% Crown Reduction to Chestnut Tree	No Objection	
18/08639/TCA	8 High St, SN15 4RD – 30% Reduction to Beech Tree	No Objection	
18/08640/TCA	Beck Lodge, 11a High St, SN15 4RE – Fell 1 Scots Pine	No Objection	
18/08643/TCA	The Old Rectory, High St, SN15 4RL – Fell 20 Leylandii	No Objection	

c) The Clerk advised of a planning enforcement action concerning a possible breach in planning at French Gardens in respect of an access made in the listed wall.

074⁽¹⁸⁾ Neighbourhood Development Plan

- a) Cllr S Kelly gave an update on the grant application and meeting with Bluestone Planning.
- b) It was **resolved to approve** the Clerk signing the Fee Agreement with Bluesone Planning on behalf of the Council, subject to changes proposed by Cllr O Grimes being approved.

075⁽¹⁸⁾ Highways and Parish Steward – the Clerk gave an update received from Phil Jones.

076⁽¹⁸⁾ Volunteer Policy – it was **resolved to approve** the Volunteer Policy (v1.0) in principle following agreed revisions. Cllr M Bines agreed to co-ordinate the volunteers. The Chair thanked Peter Oldale for volunteering his services to the village.

077⁽¹⁸⁾ Rights of Way – Cllr L Varnham will be installing signs on some stiles to try and identify more landowners. He will be contacting those that have been identified to discuss possibly replacing stiles with kissing gates.

078⁽¹⁸⁾ Village Hall – Cllr N Hayward advised that the VHMC had had an initial meeting with an architect to discuss options for refurbishing/extending the Hall. They are looking for volunteers to project manage fundraising going forward.

079⁽¹⁸⁾ Primary School – Cllr B Carter advised that the advisory speed limit signs would be installed by the end of the month and that approval had been given by Wiltshire Council for a school crossing patroller.

080⁽¹⁸⁾ Wiltshire Council – No report was received.

081⁽¹⁸⁾ Clerk's Report - The Clerk's report was received. (Forms part of these minutes and is available on request from the Clerk).

082⁽¹⁸⁾ The date of the next meeting was noted as being on Wednesday 14 November 2018.

Chair..... **Date**.....