

SUTTON BENGER PARISH COUNCIL

2 Newlands Green, Kington Langley, Wiltshire, SN15 5NZ – parishclerk@suttonbengerparishcouncil.gov.uk

To: The Chair and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Sutton Benger Parish Council** to be held in the **Sutton Benger Village Hall** on **Wednesday 13 March 2019** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Roslyn
Clerk to the Parish Council
08 March 2019

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

- 144⁽¹⁸⁾ To note those in attendance and receive apologies.
- 145⁽¹⁸⁾ To receive any Declarations of Pecuniary Interests.
- 146⁽¹⁸⁾ **Public Forum Session** – to receive questions and comments from the public. (*This session will last no longer than 15 minutes*).
- 147⁽¹⁸⁾ To approve and sign the minutes of the Parish Council Meeting on 12 February 2019.
- 148⁽¹⁸⁾ To note the resignation of Malcolm Bines and to agree to co-opt Neil Roynan and Claire Mansfield as Parish Councillors and receive the Declarations of Acceptance of Office.
- 149⁽¹⁸⁾ **Finance**
- a) To approve the monthly accounts statement and invoices and cheques for signing.
 - b) To approve the Grounds Maintenance Contract for 2019-20.
 - c) To approve an hourly rate of the National Minimum Wage for persons aged 25 and over (£8.21 as at 1-Apr-2019) payable for general works and maintenance of the Council's assets.
- 150⁽¹⁸⁾ **Planning and Development Control**
- a) To consider responses to new planning applications:

i	19/01110/FUL	Mount Pleasant Farm, Draycot Cerne, SN15 5LE - Change of use of existing agricultural barn to business/storage (B1/B8 use), alterations to existing access and associated works
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- b) To note the status of previously considered planning applications:

Planning Ref:	Details	PC Decision	WC Decision
18/04746/FUL	French Gardens, High St, SN15 4RD - Alteration to layout of existing private access.	Support subject to conditions	
18/07382/FUL	Land at Sutton Lane, SN15 4RR – Residential development for 22 dwellings	Object	1-Apr-2019

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18/08446/REM	Land South-East of Junction 17 of M4 Motorway - Approval for all matters reserved.	No Comment	15-Mar-2019
18/10854/FUL & 18/11292/LBC	The Cottage, Sutton Lane, SN15 4LW - Two storey extension including the demolition of a modern link between the cottage and farmhouse (Resubmission of 18/02401/FUL)	Support	13-Mar-2019
18/12148/FUL	Land at Manor Farm Barn, Draycot Cerne, SN15 5LD - Siting of a temporary rural worker's mobile home (retrospective), change of use of part of a general purpose agricultural building to equestrian use, etc.	Support subject to conditions	14-Mar-2019
19/00825/FUL	Land at Seagry Hill, SN15 4SA - Provision of new gypsy pitch and associated development	Object	21-Mar-2019

c) To note any other planning matters.

151⁽¹⁸⁾ **Neighbourhood Development Plan** - To receive an update.

152⁽¹⁸⁾ **Roles and Responsibilities of Councillors** – to review (current) roles and appoint members with responsibility to co-ordinate:

- a) Planning – ALL Councillors have equal responsibility for Planning
- b) Finance & Personnel (*Clerk's Line Manager*)
- c) Highways & Parish Steward
- d) Rights of Way
- e) Neighbourhood Development Plan
- f) Flooding/Emergency Plans
- g) Village Hall
- i) School Liaison
- j) Social Media/Communications/PR
- k) Youth Liaison
- l) Asset Maintenance

153⁽¹⁸⁾ **Highways and Parish Steward** - To receive an update.

154⁽¹⁸⁾ **Rights of Way** – To receive an update from Cllr L Varnham.

155⁽¹⁸⁾ **Village Hall** - To receive an update from Cllr N Hayward.

156⁽¹⁸⁾ **Primary School** – To receive an update from Cllr B Carter.

157⁽¹⁸⁾ **Annual Parish Meeting** – To note the new date of the meeting as Wednesday 22 May 2019 and to discuss arrangements.

158⁽¹⁸⁾ **Great British Spring Clean** – to discuss arrangements for this event.

159⁽¹⁸⁾ **Wiltshire Council** – To note any matters relating to Wiltshire Council.

160⁽¹⁸⁾ To note the Clerk's Report, including main items of correspondence.

161⁽¹⁸⁾ To note the date of the **Annual Meeting of the Parish Council** as **Wednesday 8 May 2019** in the Village Hall, starting at **7.45 pm**.