

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 13 March 2019 at the Village Hall, Sutton Benger

- 144⁽¹⁸⁾ **To note those in attendance and receive apologies** - Members present were noted as Councillors: N Hayward (Chair), O Grimes, B Carter, R Gaunt, D Spencer and J Campbell. Apologies were received from S Harris (personal). Also present: Linda Roslyn, Parish Clerk and 8 members of the public.
- 145⁽¹⁸⁾ **To receive any Declarations of Interests** - no Declarations of Pecuniary Interests were received.
- 146⁽¹⁸⁾ **Public Forum Session** – a member of the Community Speed Watch Group raised the issue that traffic entering between the 20mph limit markers at either end of the High Street are not made aware of the change in the speed limit during school hours – Cllr B Carter agreed to look into the matter.
- 147⁽¹⁸⁾ It was **resolved to approve** the minutes of the Parish Council Meeting held on 12 February 2019 and they were duly signed.
- 148⁽¹⁸⁾ It was **resolved to note** the resignations of Malcolm Bines and Leigh Varnham and the Chair thanked them both for their contributions to the Council during their time in office. It was **resolved to approve** the co-opting of Neil Roynon and Jane 'Claire' Mansfield as Parish Councillors and the Declarations of Acceptance of Office were duly signed and they were invited to join the Council Meeting.
- 155⁽¹⁸⁾ **Village Hall** – the Chair requested that this matter be moved up the Agenda and all the Councillors agreed. The Treasurer of the Village Hall Management Committee gave a brief presentation on the Feasibility Study carried out by A1 Planning for improvements to the Hall. The Clerk explained the process for using the S106 monies approved for Indoor Leisure Facilities that expire on 23 July 2020.
- 149⁽¹⁸⁾ **Finance**
- It was **resolved to approve** the monthly accounts statement and invoices totalling £1,000.00 and the cheques were duly signed.
 - It was **resolved to award** the Grounds Maintenance Contract for 2019-2020 to Down to Earth Gardening Services at £1,408.00.
 - It was **resolved to approve** an hourly rate commensurate with the National Minimum Wage for persons aged 25 and over, payable for general works and maintenance of the Council's assets.
- 150⁽¹⁸⁾ **Planning / Development Control**
- It was **resolved to respond** to one Planning Application as follows:

i	19/01110/FUL	Mount Pleasant Farm, Draycot Cerne, SN15 5LE – Change of use of existing agricultural barn to business/storage (B1/B8 use), alterations to existing access and associated works.	No Comment
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- The status of previously considered planning applications was noted as:

Planning Ref:	Details	PC Decision	WC Decision
18/04746/FUL	French Gardens, High St, SN15 4RD - Alteration to layout of existing private access.	Support subject to conditions	
18/07382/FUL	Land at Sutton Lane, SN15 4RR – Residential development for 22 dwellings	Object	1-Mar-2019
18/08446/REM	Land South-East of Junction 17 of M4 Motorway - Approval for all matters reserved.	No Comment	
18/10854/FUL & 18/11292/LBC	The Cottage, Sutton Lane, SN15 4LW - Two storey extension including the demolition of a modern link between the cottage and farmhouse (Resubmission of 18/02401/FUL)	Support	

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18/12148/FUL	Land at Manor Farm Barn, Draycot Cerne, SN15 5LD - Siting of a temporary rural worker's mobile home (retrospective), change of use of part of a general purpose agricultural building to equestrian use, etc.	Support subject to conditions	14-Mar-2019
19/00825/FUL	Land at Seagry Hill, SN15 4SA - Provision of new gypsy pitch and associated development	Object	21-Mar-2019

c) The Clerk advised that no further update had been received from Planning Enforcement in respect of Seagry Hill. The Clerk was asked to confirm that the Council would like Cllr Howard Greenman to call in 19/00825/FUL to the Planning Committee.

151⁽¹⁸⁾ **Neighbourhood Development Plan** – Cllr N Hayward gave a brief update on matters with Bluestone Planning.

152⁽¹⁸⁾ **Roles and Responsibilities of Councillors** – it was **resolved to agree** to review (current) roles and appoint members with responsibility as follows:

- a) Planning – ALL Councillors have equal responsibility for Planning
- b) Finance & Personnel (Clerk's Line Manager) – Oliver Grimes
- c) Highways & Parish Steward – David Spencer
- d) Rights of Way – Ruth Gaunt
- e) Neighbourhood Development Plan – Nicola Hayward & Ruth Gaunt
- f) Flooding/Emergency Plans – Neil Roynon
- g) Village Hall – Nicola Hayward & Jan Campbell
- i) School Liaison – Ben Carter
- j) Social Media/Communications/PR – Nicola Hayward
- k) Youth Liaison – Sara Harris & Claire Mansfield
- l) Asset Maintenance – Ruth Gaunt

153⁽¹⁸⁾ **Highways and Parish Steward** – No report was received.

154⁽¹⁸⁾ **Rights of Way** – No report was received.

155⁽¹⁸⁾ **Village Hall** – Cllr N Hayward advised that the Chippenham Area Board Grant had actually been approved for payment to the Parish Council for the purchase of new equipment for the MUGA and so it was agreed that the Council would purchase it on behalf of the VHMC.

156⁽¹⁸⁾ **Primary School** – Cllr B Carter advised that a new Executive Head and a School Crossing Patroller had been appointed.

157⁽¹⁸⁾ **Annual Parish Meeting** – the date was now confirmed as Wednesday 22 May 2019 and a change to call it the Village Meeting 2019 with a different format for the evening were agreed.

158⁽¹⁸⁾ **Great British Spring Clean** – date was noted as 30 March 2019 and Cllrs R Gaunt, C Mansfield and N Hayward agreed to co-ordinate.

159⁽¹⁸⁾ **Wiltshire Council** – No report received.

160⁽¹⁸⁾ **Clerk's Report** - The Clerk's report was received. (Forms part of these minutes and is available on request from the Clerk).

161⁽¹⁸⁾ The date of the next meeting was noted as being the Annual Meeting of the Parish Council on Wednesday 8 May 2019.

Chair..... **Date**.....