

# SUTTON BENGER PARISH COUNCIL

e: [parishclerk@suttonbengerparishcouncil.gov.uk](mailto:parishclerk@suttonbengerparishcouncil.gov.uk) t: 07757 351584

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To: The Chair and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Sutton Benger Parish Council** to be held in the **Sutton Benger Village Hall** on **Wednesday 13 November 2019** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Roslyn  
Clerk to the Parish Council  
04 November 2019

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

- 092<sup>(19)</sup> To note those in attendance and receive apologies.
- 093<sup>(19)</sup> To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 094<sup>(19)</sup> **Public Forum Session** – to receive questions and comments from the public. (*This session will last no longer than 15 minutes*).
- 095<sup>(19)</sup> To receive a brief presentation from Ollie Phipps on his role at Wiltshire Council as the Chippenham Community Engagement Manager.
- 096<sup>(19)</sup> To approve and sign the minutes of the Parish Council Meeting on 9 October 2019.
- 097<sup>(19)</sup> **Finance and Personnel**
- a) To approve the monthly accounts statement and new invoices for payment.
  - b) To consider a Community Grant Application for £500.00 from the Sutton Benger Cricket Club for a bowling machine, battery and 24 balls.
  - c) To approve expenditure (being a third share as equal contributions requested from Sutton Benger, Christian Malford and Flax Bourton Parish Councils) for:
    - i) £43.58 (excl VAT) for Adobe Standard DC software annual subscription (total £130.24).
    - ii) £58.34 for the cost of the Clerk's Professional Membership of the Society for Local Council Clerks (SLCC) (total £175.00).
    - iii) £20 for the Clerk to attend 2 SLCC Webinars on the new Website Accessibility Regulations on 25 and 27 November 2019 (total £60.00).
- 098<sup>(19)</sup> **Planning and Development Control**
- a) To consider responses to new planning applications:

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i	19/09555/VAR	Land south-east of Junction 17 of M4 Motorway - Variation of Condition for Application 18/08446/REM - Approval for all matters reserved by Condition 2 attached to 17/03417/OUT including appearance, landscaping, layout and scale for 'phases 1 & 2' and the 'strategic landscaping' element at the boundaries of the site.
ii	19/10012/TCA	Caramel Cottage, 2 Sutton Lane, SN15 4RR - 30% Crown Reduction to 1 Cherry Tree and 1 Whitebeam
iii	19/09978/FUL	The Byre (West), Manor Farm Barn, Draycot Cerne, SN15 5LD - Change of Use of Existing Office Building (Class B1 use) to a Separate Dwelling (The Byre (West))
iv	19/10368/TCA	1 Sutton Lane, SN15 4RR - Removal 3 Branches from Silver Birch
v	19/10327/FUL	7 Heath Avenue, SN15 4TH – Lean to conservatory rear of property

b) To note the status of previously considered planning applications:

Planning Ref:	Details	PC Decision	WC Decision
19/08197/FUL	Frampton Farm, High Street, SN15 4RL - Change of use of land with associated ancillary development to one gypsy and traveller pitch	Support	
19/08447/FUL	Sutton Lane Farm, Sutton Lane, SN15 4LW - Two Storey Extension to Cottage, Demolition of a Modern Link Between the Cottage Farmhouse with Porch Replacement	Support	
19/08616/LBC	Sutton Lane Farm, Sutton Lane, SN15 4LW – as above	Object	

c) To discuss a response to Wiltshire Council's Housing Infrastructure Fund bid for £75m.

d) To note any other planning matters.

099<sup>(19)</sup> **Neighbourhood Development Plan** - To receive an update from Cllr N Hayward.

100<sup>(19)</sup> **Highways and Parish Steward**

a) To receive an update from Cllr D Spencer.

b) To receive an update on the Speed Indicator Device from Cllr L Craig.

101<sup>(19)</sup> **Neville Terrace Gossip Area** – To receive an update from Cllr J Campbell.

102<sup>(19)</sup> **Rights of Way** – To receive an update from Cllr R Gaunt.

103<sup>(19)</sup> **Environment 'Officer'** – To discuss the role of an Environment Officer for the Council.

104<sup>(19)</sup> **Flood/Emergency Plan** – To receive an update from Cllr N Roynon.

105<sup>(19)</sup> **Arts Development Project** – To receive an update from Cllr C Mansfield.

106<sup>(19)</sup> **Village Hall** - To receive an update from Cllr J Campbell.

107<sup>(19)</sup> **Primary School** – To receive an update from Cllr B Carter.

108<sup>(19)</sup> **Wiltshire Council** – To note any matters relating to Wiltshire Council.

109<sup>(19)</sup> To note the **Clerk's Report**, including main items of correspondence.

110<sup>(19)</sup> To note the date of the next **Parish Council Meeting** as **Wednesday 11 December 2019** in the Village Hall (*Meeting Room*), starting at **7.45 pm**.