

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 13 November 2019 at the Village Hall, Sutton Benger

092⁽¹⁹⁾ **To note those in attendance and receive apologies**

Members present were noted as Councillors: N Hayward (Chair), C Mansfield, J Campbell, L Craig, B Carter, R Gaunt, N Roynon and D Spencer. No Apologies were received. Also present L Roslyn, Clerk, 2 members of the public, Ollie Phipps, Wiltshire Council and Cllr H Greenman.

093⁽¹⁹⁾ **To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting – none received.**

094⁽¹⁹⁾ **Public Forum Session –** the issue of fly-posting in the village was raised by a member of the public. Cllr B Carter advised that he would contact the school about their banner on the High Street.

095⁽¹⁹⁾ The Council received a brief presentation from Ollie Phipps on his role at Wiltshire Council as the Chippenham Community Engagement Manager.

096⁽¹⁹⁾ It was **resolved to approve** the minutes of the Parish Council Meeting held on 9 October 2019 and they were duly signed.

097⁽¹⁹⁾ **Finance and Personnel**

- a) It was **resolved to approve** the monthly accounts statement with new invoices totalling £418.60 and online payments were approved for authorisation.
- b) It was **resolved to approve** a Community Grant Application for £500.00 from the Sutton Benger Cricket Club for a bowling machine, battery and 24 balls.
- c) It was **resolved to approve** expenditure (being a third share as equal contributions requested from Sutton Benger, Christian Malford and Flax Bourton Parish Councils) for:
 - i) £43.58 for Adobe Standard DC software annual subscription (total £130.24).
 - ii) £58.34 for the cost of the Clerk's Professional Membership of the Society for Local Council Clerks (SLCC) (total £175.00).
 - iii) £20 for the Clerk to attend 2 SLCC Webinars on the new Website Accessibility Regulations on 25 and 27 November 2019 (total £60.00).

098⁽¹⁹⁾ **Planning / Development Control**

- a) It was **resolved to respond** to new planning applications as follows:

i	19/09555/VAR	Land south-east of Junction 17 of M4 Motorway - Variation of Condition for Application 18/08446/REM - Approval for all matters reserved by Condition 2 attached to 17/03417/OUT including appearance, landscaping, layout and scale for 'phases 1 & 2' and the 'strategic landscaping' element at the boundaries of the site.	Object
ii	19/10012/TCA	Caramel Cottage, 2 Sutton Lane, SN15 4RR - 30% Crown Reduction to 1 Cherry Tree and 1 Whitebeam	No comment
iii	19/09978/FUL	The Byre (West), Manor Farm Barn, Draycot Cerne, SN15 5LD - Change of Use of Existing Office Building (Class B1 use) to a Separate Dwelling (The Byre (West))	No Objection
iv	19/10368/TCA	1 Sutton Lane, SN15 4RR - Removal 3 Branches from Silver Birch	No comment
v	19/10327/FUL	7 Heath Avenue, SN15 4TH – Lean to conservatory rear of property	No Objection

- b) The status of previously considered planning applications was noted as:

Planning Ref:	Details	PC Decision	WC Decision
19/08197/FUL	Frampton Farm, SN15 4RL - Change of use of land with associated ancillary development to 1 gypsy-traveller pitch	Support	

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19/08447/FUL 19/08616/LBC	Sutton Lane Farm, Sutton Lane, SN15 4LW - Two Storey Extension to Cottage, Demolition of a modern link between the Cottage and Farmhouse with Porch Replacement	Support	
19/09190/FUL	3 Willowbrook End, SN15 4SW - Single storey rear extension, single storey outbuilding extension, demolition of front porch & new porch, alterations to existing window openings along with internal alterations, replacement windows and new roof light.	Object	

- c) It was **agreed** to respond to Wiltshire Council's Housing Infrastructure Fund bid for £75m.
d) To note any other planning matters.

099⁽¹⁹⁾ **Neighbourhood Development Plan** – Cllr N Hayward gave an update on the progress of the NDP and the recent meeting with Bluestone Planning.

100⁽¹⁹⁾ **Highways and Parish Steward**

- a) Cllr D Spencer reported that the Parish Steward advised that the Parish Steward would be pressure jetting the drains throughout the village to help mitigate the flooding.
b) Cllr L Craig gave a brief update on the mobile speed indicator sign. The Clerk asked for some statistics from the Community Speed Watch Group to support the purchase of a SID.

101⁽¹⁹⁾ **Neville Terrace Gossip Area** – Cllr J Campbell advised that she had had not received any replies so far to a letter to all residents of Neville Terrace asking for ideas/comments on proposed changes to the Gossip Area. The Clerk was asked to clarify any access rights over the area.

102⁽¹⁹⁾ **Rights of Way** – Cllr R Gaunt gave an update, including the order of a new wooden stile and that she had been in contact with the National Trust who have advised that they will be installing new kissing gates, probably next year, at the Meadow.

103⁽¹⁹⁾ **Environment Officer** – Cllr N Roynon volunteered to work alongside a new Cllr (when appointed) for this role. The Clerk agreed to put up the Notice of Vacancy.

104⁽¹⁹⁾ **Flood/Emergency Planning** – Cllr N Roynon advised that he would be picking up the PEAS equipment later in the week.

105⁽¹⁹⁾ **Arts Development Project** – Cllr C Mansfield advised that the money was available for transfer and that she had had a very good meeting with 4 members of the village who have volunteered to set up the BARTS Foundation and that the History Trail will hopefully go ahead in 2021.

106⁽¹⁹⁾ **Village Hall** - Cllr J Campbell gave an update on matters at the Village Hall, including the re-configuration of the changing rooms which included the possible future application from the CIL funds for an architect. Cllr J Campbell **agreed** to find out about access to the funds held by the VHMC for the disbanded Junior Buttons.

107⁽¹⁹⁾ **Primary School** – Cllr B Carter advised that the school is looking to appoint a full-time Headteacher by April 2020 and that they were getting involved in the 'Combat Dog Fouling' competition being run by Wiltshire Council.

108⁽¹⁹⁾ **Wiltshire Council** – no report received.

109⁽¹⁹⁾ **Clerk's Report** - the Clerk's report was received and forms part of these minutes.

110⁽¹⁹⁾ The **next meeting** on Wednesday 11 December 2019 was CANCELLED. The **date of the next meeting** was noted as being on Wednesday 15 January 2020 commencing at 7.45pm.

Meeting ended at 21:40.

Chairman..... **Date**.....