

# SUTTON BENDER PARISH COUNCIL

e: [parishclerk@suttonbengerparishcouncil.gov.uk](mailto:parishclerk@suttonbengerparishcouncil.gov.uk) t: 07757 351584

To: The Chair and all members of the Sutton Benger Parish Council

Ladies and Gentlemen:

You are summoned to attend a **Meeting of Sutton Benger Parish Council** to be held in the **Sutton Benger Village Hall** on **Wednesday 11 March 2020** commencing at **7.45pm** when the following business will be transacted.

Yours faithfully



Linda Roslyn  
Clerk to the Parish Council  
05 March 2020

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

- 150<sup>(19)</sup> To note those in attendance and receive apologies.
- 151<sup>(19)</sup> To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 152<sup>(19)</sup> **Public Forum Session** – to receive questions and comments from the public. (*This session will last no longer than 15 minutes*).
- 153<sup>(19)</sup> To approve and sign the minutes of the Parish Council Meeting on 12 February 2020.
- 154<sup>(19)</sup> **Finance**
- To approve the monthly accounts statement and new invoices for online payment.
  - To review and approve the annual rent charged to the Sutton Benger Allotment Garden Association.
  - To approve a grant of £3,000 from the Community Infrastructure Levy funds to the Sutton Benger Village Hall Committee for the installation of roof solar panels (Cllr N Roynon). To further approve an application to the Chippenham Area Board for match funding for the project.
  - To approve the use of CIL funds to cover any costs for the BARTS Festival until such time as the S106 funds have been received. To also agree the procedure for payment of invoices submitted by the BARTS Foundation.
- 155<sup>(19)</sup> **Planning and Development Control**
- To consider responses to new planning applications received:

i	20/00468/VAR	Land adjacent to Sharplands, Sutton Lane, SN15 4RS – Variation of Condition 9 of 16/11427/FUL Relating to Amendment to Approved Plans
ii	20/00816/FUL	Forge Cottage, 5 Sutton Lane, SN15 4RR – Proposed Single Storey Rear Extension and Second Storey Front Extension
  - To note any other planning matters.

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- 156<sup>(19)</sup> **Neighbourhood Development Plan** - To receive an update from Cllr N Hayward.
- 157<sup>(19)</sup> **Highways and Parish Steward**
- a) To receive an update from Cllr D Spencer.
  - b) To receive an update from Cllr L Craig on the proposed installation of a Speed Indicator Device.
- 158<sup>(19)</sup> **Rights of Way** – To receive an update from Cllr R Gaunt.
- 159<sup>(19)</sup> **Arts Development Project** - To receive an update from Cllr C Mansfield.
- 160<sup>(18)</sup> **Village Spring Clean 2020** – to note the date as Saturday 28 March 2020 and discuss arrangements (Cllr B Carter).
- 161<sup>(18)</sup> **Annual Village Meeting 2020** – to note the date as Wednesday 20 May 2020 and to discuss arrangements for the meeting.
- 162<sup>(19)</sup> **Village Hall** - To receive an update from Cllr J Campbell.
- 163<sup>(19)</sup> **Primary School** - To receive an update from Cllr B Carter.
- 164<sup>(19)</sup> **Burial Ground** - To note and discuss a letter received from the Parochial Church Council of All Saints Church, Sutton Benger concerning the capacity of the existing Churchyard.
- 165<sup>(19)</sup> **Surveys/Consultations**
- a) **Wiltshire Council's Green Infrastructure & Open Space Survey** – To agree responses to the Survey and identify any improvements (Cllr J Williams).
  - b) **Wiltshire Council's Gypsy, Roma, Traveller and Boater Strategy Consultation** - To agree responses to the Survey.
  - c) **Wiltshire Council's Rural Facilities Survey** - To agree responses to the Survey.
- 166<sup>(19)</sup> **Wiltshire Council** - To note any matters relating to Wiltshire Council.
- 167<sup>(19)</sup> To note the **Clerk's Report**, including main items of correspondence.
- 168<sup>(19)</sup> To note the date of the next **Parish Council Meeting** as **Wednesday 08 April 2020** in the Village Hall, starting at **7.45 pm**.