

# SUTTON BENGER PARISH COUNCIL

e: [parishclerk@suttonbengerparishcouncil.gov.uk](mailto:parishclerk@suttonbengerparishcouncil.gov.uk) | t: 07757 351584

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To: Members of the Council

You are summoned to the **Annual Meeting of Sutton Benger Parish Council** to be held on **Wednesday 19 May 2021** commencing at **7.45pm** in the Village Hall

Linda Roslyn  
Clerk to the Parish Council  
12 May 2021

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is able to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

***This meeting will be held in accordance with Covid-19 principles – Hands, Face, Space and Fresh Air – if you attend, please wear a face mask and maintain social distancing at all times.***

## AGENDA

020<sup>(21)</sup> **Elect a Chair**

To elect a Chair and to receive the Statutory Declaration of Acceptance of Office.

021<sup>(21)</sup> **Elected Councillors**

To receive the Statutory Declarations of Acceptance of Office from all Councillors elected on 6 May 2021.

022<sup>(21)</sup> **Apologies and Reasons for Absence.**

023<sup>(21)</sup> **Declarations of interests from members regarding matters on the agenda.**

024<sup>(21)</sup> **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.  
*(If you wish to speak, please raise your hand and wait for the Chair to address you and then clearly state your name for the recording).*

025<sup>(21)</sup> **Minutes for Approval and Signing**

To approve the minutes of the Parish Council Meeting held remotely on Wednesday 28 April 2021 and to note the signing of the Minutes of meetings held remotely from 10 June 2020 to 28 April 2021.

026<sup>(21)</sup> **Finance**

- a) To note the BHIB Insurance Renewal premium of £141.95 for policy commencing 1 June 2021.
- b) To approve the monthly accounts & budget statements and new invoices for online payment.
- c) **Annual Governance & Accountability Return 2020-2021 -**
  - i. To receive and note the Annual Internal Audit Report.
  - ii. To approve and sign the Annual Governance Statement.
  - iii. To approve and sign the Accounting Statements.

027<sup>(21)</sup> **Planning**

To receive and consider responses to new planning applications:

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	Planning Ref	Details
a	<a href="#">PL/2021/03086</a>	Paddock Barn, High Street, SN15 4RE - To install a new five bar farm gate with attached pedestrian access which will be installed across the open entrance to our private driveway.
b	<a href="#">PL/2021/03403</a>	Toad Hall, Willowbrook End, SN15 4SW - Demolish and rebuild existing annex building.

028<sup>(21)</sup> **Neighbourhood Development Plan (NDP) – Local Green Spaces**

To consider the list of proposed local green spaces to be included in the NDP and approve the letter to be sent to landowners.

029<sup>(21)</sup> **Clerk's Report**

To note the **Clerk's Report**, including main items of correspondence and matters referred.

030<sup>(21)</sup> **Date of the Next Meeting**

To note the date of the next **Parish Council Meeting** as 9 June 2021 at 7.45pm in the Village Hall.