

# Sutton Benger Parish Council

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## Minutes of the Annual Meeting of the Parish Council

Held on Wednesday 19 May 2021 in the Village Hall

Those present were noted as Cllrs N Roynon, C Mansfield, B Carter, R Gaunt, J Campbell, L Craig and D Spencer. Also present L Roslyn, Parish Clerk and 2 members of the Neighbourhood Development Planning Group.

### 020<sup>(21)</sup> **Elect a Chair**

It was resolved to re-elect Neil Roynon as Chair and the Statutory Declaration of Acceptance of Office was duly signed.

### 021<sup>(21)</sup> **Elected Councillors**

Following the Elections on 6 May 2021 the Statutory Declarations of Acceptance of Office from all Councillors were duly signed.

### 022<sup>(21)</sup> **Apologies and Reasons for Absence**

Apologies were received from Cllr J Williams (personal).

### 023<sup>(21)</sup> **Declaration of interests from members regarding matters on the agenda**

No declaration of interests were received.

### 024<sup>(21)</sup> **Public Forum Session**

No matters were raised.

### 028<sup>(21)</sup> **Neighbourhood Development Plan (NDP) – Local Green Spaces**

It was agreed to move this item up the Agenda. It was **resolved to approve** the list of green spaces proposed for inclusion in the NDP together with a letter to be sent to landowners, subject to a few minor changes. It was **agreed** that, where landowners couldn't be identified, the Clerk would carry out Land Registry Title searches.

### 025<sup>(21)</sup> **Minutes for Approval**

It was **resolved to approve** the minutes of the Parish Council Meeting of 28 April 2021 and they, together with the minutes of meetings held remotely from March 2020 to March 2021, were duly signed.

### 026<sup>(21)</sup> **Finance**

- a) The BHIB Insurance Renewal was duly noted as £141.95 to commence on 1 June 2021.
- b) It was **resolved to approve** the monthly accounts statement and new invoices totalling £2,438.66 for online payment.
- c) **Annual Governance & Accountability Return 2020-2021 (AGAR)**
  - i. The Annual Internal Audit Report, completed by Collier-Marsh Accountancy, was received and contents noted.
  - ii. It was **resolved to approve** the Annual Governance Statement and it was duly signed by the Chair and Clerk.
  - iii. It was **resolved to approve** the Accounting Statements and they were duly signed by the Chair and Clerk.

027<sup>(21)</sup> **Planning and Development Control**

a) It was **resolved to respond** to new planning applications as:

	Planning Ref	Details	Decision
a	PL/2021/03086	Paddock Barn, High Street, SN15 4RE – To install a new five bar farm gate with attached pedestrian access which will be installed across the open entrance to private drive	<b>Support</b>
b	PL/2021/03403	Toad Hall, Willowbrook End, SN15 4SW – Demolish and rebuild existing annex building	<b>Support</b>

029<sup>(21)</sup> **Clerk's Report**

The report was received, forms part of these minutes and is available on request.

030<sup>(21)</sup> **Dates of the Next Meetings**

It was **noted** that the next Parish Council Meeting would be held on Wednesday 9 June in the Village Hall.

*Meeting ended at 20:35*

Chair.....

Date.....