

# Sutton Benger Parish Council

## Minutes of the Parish Council Meeting

Held on Wednesday 21 July 2021 in the Village Hall

Those present were noted as Cllrs R Gaunt, C Mansfield, J Williams, J Campbell, L Craig (Chair) and B Carter. Also present L Roslyn, Parish Clerk and Ward Cllr H Greenman.

### 038<sup>(21)</sup> Apologies and reasons for absence

Apologies were received from Cllr N Roynon (personal) and it was agreed that Cllr L Craig would Chair the meeting.

### 039<sup>(21)</sup> Declarations of interests from members regarding matters on the agenda

No declarations of interest were received.

### 040<sup>(21)</sup> Public Forum Session

No matters were raised.

### 041<sup>(21)</sup> Minutes for approval

It was **resolved to approve** the minutes of the Parish Council Meeting of 23 June 2021 and they were duly signed.

### 042<sup>(21)</sup> Finance

It was **resolved to approve** the monthly accounts statement and new invoices totalling £458.40 for online payment.

### 043<sup>(21)</sup> Planning

It was **resolved to respond** to new planning applications as:

	Planning Ref	Details	Decision
a	<a href="#">PL/2021/06156</a>	16 Westlake Place, SN15 4SH - Two storey rear extension. (resubmission)	<b>Support</b>
b	<a href="#">PL/2021/06726</a>	11 Manor Farm Drive, SN15 4RW - Cherry Plum (T1) - reduce laterally by 2.5 metres and vertically by 1 metre, Lawsons Cypress (T2) – fell Leyland Cypress (G3) - 4 no. fell, Maple (T4) - reduce vertically by 4 metres and laterally by 3 metres	<b>No Objections</b>
c	<a href="#">PL/2021/06414</a>	Units 3 and 5, St. Modwen Park, Land South-East of Junction 17 of M4 Motorway - Reserved Matters approval for all matters reserved by Condition 2 attached to <a href="#">17/03417/OUT</a> including appearance, landscaping, layout and scale for Units 3 and 5.	<b>Mixed</b>
d	<a href="#">PL/2021/06969</a>	Units 2 and 3, St. Modwen Park, Land South-East of Junction 17 of M4 Motorway - Reserved Matters approval for all matters reserved by Condition 2 attached to <a href="#">17/03417/OUT</a> including appearance, landscaping, layout and scale for Units 2 and 3.	<b>Mixed</b>

### 044<sup>(21)</sup> Neighbourhood Development Plan

Cllr R Gaunt reported that the green spaces letters had been sent out and advised that they need to complete a Housing Survey – this was supported by the Council and the Clerk signed the necessary paperwork. Bluestone Planning are carrying out a gap analysis of their documents and based on that they will issue an updated quote.

045<sup>(21)</sup> **Highways & Parish Steward**

No report received.

046<sup>(21)</sup> **Arts Development Projects**

Cllr C Mansfield reported on the progress of the taster workshops on 18 September 2021 and that the History Trail Project was still moving forward.

047<sup>(21)</sup> **Rights of Way**

Cllr R Gaunt reported on the works carried out by PO and the Council expressed their thanks to him. She advised that she had received several complaints about gate access on Bridleway 10B in Draycot Cerne and the Clerk was asked to report it to Wilts Council Rights of Way team.

048<sup>(21)</sup> **Flooding/Emergency Plan**

No report received.

049<sup>(21)</sup> **Environment/Climate Emergency**

Cllr J Williams advised that Wilts Council will be consulting on its draft Climate Strategy from 1 September.

050<sup>(21)</sup> **Village Hall**

Cllr J Campbell reported that the VHMC would be meeting next week and asked Cllrs to email her with any matters to put forward.

051<sup>(21)</sup> **Primary School**

Cllr B Carter gave an update on the school's end of year and their application to the Gigaclear Community Hub Scheme.

052<sup>(21)</sup> **Wiltshire Council**

Cllr H Greenman reported on 2 upcoming planning applications within the village, the proposed housing developments to the east of Chippenham and the need for a relief road or bypass and that Wilts Council now had a 5 year housing land supply in place.

053<sup>(21)</sup> **Clerk's Report**

The Clerk's report was received and forms part of these minutes and is available on request.

054<sup>(21)</sup> **Date of the next meeting**

It was noted that the next Parish Council Meeting would be held on Wednesday 8 September in the Village Hall.

055<sup>(21)</sup> **Personnel - CONFIDENTIAL**

The Clerk and members of the public were asked to leave the meeting<sup>1</sup> to allow the discussion of confidential matters pertaining to the Parish Clerk. Cllr C Mansfield presented the Clerk's Annual Appraisal and Salary Review. It was **resolved to approve** an increase to SCP 19 on the NJC Pay Scale for the Clerk, with effect from 1 May 2021.

*Meeting ended at 20.45*

Chair.....

Date.....

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<sup>1</sup> Under provisions of the Local Government Act 1972 Sch.12a, Section 3