

SUTTON BENGER PARISH COUNCIL

E: parishclerk@suttonbengerparishcouncil.gov.uk | T: 07726 472849

To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 12 October 2022** commencing at **7.45pm**.

Linda Roslyn
Clerk to the Parish Council
5 October 2022

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

081⁽²²⁾ **Apologies and Reasons for Absence.**

082⁽²²⁾ **Declarations of interests from members regarding the agenda.**

083⁽²²⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.

084⁽²²⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting held on Wednesday 13 July 2022.

085⁽²²⁾ **Finance**

- a) To ratify the August and September monthly accounts statements emailed to all Councillors for approval on 3-Aug-2022 with new invoices totalling £7,090.92 and paid on 4-Aug-2022, and on 12-Sept-2022 with new invoices totalling £566.21 and paid on 14-Sept-2022.
- b) To approve the October monthly accounts statement and new invoices for payment.
- c) To consider **Community Grant Applications** for:
 - i. £500 from the Wellies Skittles Team for new balls and pins.
 - ii. £200 from SBAGA for grounds maintenance works at the Allotments.
- d) To consider allocating the remainder of the S106 Arts Development funds (£3,506.62) for a future arts event in the community (CM).

086⁽²²⁾ **Planning**

- a) To ratify the responses made to new planning applications received between meetings and previously circulated by email to all Councillors for comment as follows:

i	PL/2022/04982	51 Chestnut Road, SN15 4RP - Variation of condition 2 (approved plans) on PL/2021/10304 - Change in roof tiles from reconstructed stone to slate to allow flush fitting solar panels on the South elevation that will blend in with the roof finish.	No Objection
ii	PL/2022/05264	41 High Street, SN15 4RQ - Removal of rear canopy and creation single storey flat roofed rear extension together with internal augmentation, formation of home office with existing garage and landscaping changes.	No Objection Subject to Condition
iii	PL/2022/05313	Land at Oakleigh Acres Pitstop, SN15 5LH - Change of use of land and development to form lorry parking and EV charging facilities as an extension to the existing Chippenham truck stop and services comprising hardstanding, boundary treatments, landscaping and associated infrastructure.	Object

iv	PL/2022/05823	Land to the rear of Arms Farm, SN15 4TP – Erection of 4 dwellings and associated works (Revised Proposal)	Object
v	PL/2022/06417 (TCA)	All Saints Church, SN15 4RQ - Reduce lateral branch protruding from roadside canopy of Yew tree. Down raise to 5.2m.	No Objection

- b) **New Applications:** To receive an update from Cllr R Gaunt and to consider the responses to new planning applications:

i	PL/2022/07180 (TCA)	Little Manor, 3 Chestnut Road, SN15 4RP – Pine tree – 25% crown thin and reduction of lower branches
ii	PL/2022/07340	18 Queens Close, SN15 4SB – Two-storey extension
iii	PL/2022/04161 (Revised)	Land at Chestnut Grove, SN15 4TP - Erection of a dwelling (revised submission)

087⁽²²⁾ **Neighbourhood Development Plan**

To receive an update from the NDP Steering Group.

088⁽²²⁾ **Highways, Parish Steward & Speed Indicator Device**

- a) To receive an update from Cllr D Spencer on Highways and Parish Steward works.
- b) **Traffic Calming** - To consider submitting a request to LHFIC for the installation of traffic calming measures on Seagry Road and to agree the 30% contribution of costs payable by the Parish Council.
- c) **B4122 Proposed Traffic Regulation Order** – to consider the consultation for a proposed 40mph speed limit on the B4122 (part).
- d) **Speed Indicator Device**
- i. To receive an update from Cllr L Craig.
 - ii. To note the revised quote of £2,604.18 (Excl. VAT) for Elancity for the Evolis Radar Speed Sign and 2x Solar Panels.
 - iii. To approve expenditure of £2,451.99 for Ringway to supply & install two retention sockets and two poles to accommodate SID.

089⁽²²⁾ **Rights of Way**

To receive an update from Cllr R Gaunt.

090⁽²²⁾ **Allotments**

To receive an update from Cllr C Mansfield.

091⁽²²⁾ **Flooding/Emergency Plan**

To receive an update from Cllr N Roynon and to discuss the appointment of a new Flood Warden.

092⁽²²⁾ **Environment & Sustainability**

To receive an update from Cllr J Williams.

093⁽²²⁾ **Village Hall**

- a) To receive an update from Cllr R Gaunt on the status of the extension proposals.
- b) To receive an update from Cllr J Campbell on other Village Hall matters.

094⁽²²⁾ **Primary School**

To receive an update from Cllr B Carter.

095⁽²²⁾ **Wiltshire Council**

To receive an update from Ward Cllr H Greenman.

096⁽²²⁾ **Clerk's Report**

To note the Clerk's Reports for September and October, including main items of correspondence and matters referred.

097⁽²²⁾ **Date of the Next Meeting**

To note the date of the next Parish Council Meeting as Wednesday 9 November 2022 at 7.45pm in the Village Hall.

098⁽²²⁾ **Personnel – Confidential Matters**

The Council approve to exclude members of the public and press under provisions of the Local Government Act 1972 Sch.12a, Section 3 to discuss confidential matters pertaining to the Parish Clerk:

- a) To receive a report from Cllr C Mansfield on the Clerk's Appraisal on 23 August 2022.
- b) To consider a request from the Clerk for employer contributions to a pension scheme.

