

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 12 September 2022 in the Sutton Benger Village Hall

Those present were noted as Cllrs N Roynon (Chair), R Gaunt, B Carter, J Campbell and C Mansfield. Also present L Roslyn, Parish Clerk, 4 members of the public and Ward Cllr Howard Greenman.

081⁽²²⁾ **Apologies and reasons for absence**

Apologies were received from L Craig (holiday) and J Williams (personal).

082⁽²²⁾ **Declarations of interests from members regarding matters on the agenda**

Cllr N Roynon declared an interest in agenda item 086⁽²²⁾(b)(iii) – planning application PL/2022/04161 as he is the applicant and Cllr J Campbell declared an interest in agenda item 086⁽²²⁾(b)(i) – planning application PL/2022/07180 as she is the applicant. No further declarations of interest were received.

083⁽²²⁾ **Public Forum Session**

All members of the public present were from Seagry Road, and they took part in the discussions for proposed traffic calming measures.

084⁽²²⁾ **Minutes for approval**

It was **resolved to approve** the minutes of the Parish Council Meeting on 13 July 2022 and they were duly signed.

088⁽²²⁾ **Highways, Parish Steward & Speed Indicator Device**

It was **agreed** to move these Agenda items to be discussed earlier:

- a) No update report received.
- b) **Traffic Calming** – Following discussions on recent traffic incidents and speeding vehicles on Seagry Road, it was **agreed** that the Clerk would contact Wiltshire Highways to try and arrange a site visit to discuss potential traffic calming measures. She will also contact Seagry Parish Council to liaise with them on their proposals.
- c) **B4122 Proposed Traffic Regulation Order** – it was **resolved to support** the consultation for a proposed 40mph speed limit on the B4122 (part).
- d) **Speed Indicator Device**
 - i. Cllr L Craig's emailed report was noted.
 - ii. The revised quote of £2,604.18 (Excl. VAT) for Elancity for the Evolis Radar Speed Sign and 2x Solar Panels was **noted**. The Clerk advised that the SID would be ordered once Cllr Craig returned from her holiday.
 - iii. It was **resolved to approve** the expenditure of £2,451.99 for Ringway to supply & install two retention sockets and two poles to accommodate SID.

085⁽²²⁾ **Finance**

- a) It was **resolved to ratify** the August and September monthly accounts statements emailed to all Councillors for approval on 3-Aug-2022 with new invoices totalling £7,090.92 and paid on 4-Aug-2022, and on 12-Sept-2022 with new invoices totalling £566.21 and paid on 14-Sept-2022.
- b) It was **resolved to approve** the monthly accounts statement and new invoices for payment totalling £1,689.35 for online payment.
- c) It was **resolved to approve Community Grant Applications** for:
 - i. £500 from the Wellies Skittles Team for new balls and pins.
 - ii. £200 from SBAGA for grounds maintenance works at the Allotments.

- d) Cllr C Mansfield **agreed** to put together 3 or 4 ideas for the use of the remaining £3,506.62 S106 Arts Development funds for future events in the community for the Council to consider at a future meeting.

086⁽²²⁾ **Planning**

- a) It was **resolved to ratify** the responses made to new planning applications received between meetings and circulated by email to all Councillors for comment as follows:

i	PL/2022/04982	51 Chestnut Road, SN15 4RP - Variation of condition 2 (approved plans) on PL/2021/10304 - Change in roof tiles from reconstructed stone to slate to allow flush fitting solar panels on the South elevation that will blend in with the roof finish.	No Objection
ii	PL/2022/05264	41 High Street, SN15 4RQ - Removal of rear canopy and creation single storey flat roofed rear extension together with internal augmentation, formation of home office with existing garage and landscaping changes.	No Objection Subject to Condition
iii	PL/2022/05313	Land at Oakleigh Acres Pitstop, SN15 5LH - Change of use of land and development to form lorry parking and EV charging facilities as an extension to the existing Chippenham truck stop and services comprising hardstanding, boundary treatments, landscaping and associated infrastructure.	Object
iv	PL/2022/05823	Land to the rear of Arms Farm, SN15 4TP – Erection of 4 dwellings and associated works (Revised Proposal)	Object
v	PL/2022/06417 (TCA)	All Saints Church, SN15 4RQ - Reduce lateral branch protruding from roadside canopy of Yew tree. Down raise to 5.2m.	No Objection

- b) **New Applications:** Cllr R Gaunt introduced the new planning applications and it was **resolved to approve** the following responses:

i	PL/2022/07180 (TCA)	Little Manor, 3 Chestnut Road, SN15 4RP – Pine tree – 25% crown thin and reduction of lower branches	Support
ii	PL/2022/07340	18 Queens Close, SN15 4SB – Two-storey extension	No Objection
iii	PL/2022/04161 (Revised)	Land at Chestnut Grove, SN15 4TP - Erection of a dwelling (revised submission)	Support

087⁽²²⁾ **Neighbourhood Development Plan**

Cllr R Gaunt gave an update on the current status of the NDP and the requirement for public consultations before the plan can be submitted. It was **agreed** to invite the NDP Group to the next Parish Council Meeting on 9-Nov-2022 to give a brief update. The Clerk confirmed that the NDP Group could use the Council's photocopying account at the school.

089⁽²²⁾ **Rights of Way**

Cllr R Gaunt reported on some new fencing that had been erected across a footpath, with no new stiles installed – she will contact the landowner to try and sort this out.

090⁽²²⁾ **Allotments**

Cllr C Mansfield reported that all was well at the Allotments.

091⁽²²⁾ **Flooding/Emergency Plan**

Cllr N Roynon reported on the updated Plan and it was **agreed to appoint** Cllr J Williams as the new Flood Warden.

Chair.....

Date.....

092⁽²²⁾ **Environment/Climate Emergency**

No update report received.

093⁽²²⁾ **Village Hall**

- a) Cllr R Gaunt reported that the Village Hall will be engaging an Architect to draw up plans for extension proposals, to go once the finances are in place.
- b) Cllr J Campbell reported on the clarification of the availability of the S106 funds for the VH extension. She has advised them not to contact the landowner at Arms Gardens to use the hard standing for parking for the Bengier Blaze as it was subject to a planning agreement.

094⁽²²⁾ **Primary School**

Cllr B Carter reported all was well at the school.

095⁽²²⁾ **Wiltshire Council**

Cllr H Greenman reported on their Carbon Neutral Plans (by 2030), the revival of the Rural Parishes Forum, the resurrection of the Fly-tipping Hotspots list and CCTV grants, funding for cost of living assistance, more care in the community and homes for vulnerable people and to tackle illicit drug use in the County. He was also pleased to report that the Parish Steward Scheme had just been granted funding for a further 3 years.

096⁽²²⁾ **Clerk's Report**

The Clerk's report was given and forms part of these minutes.

097⁽²²⁾ **Date of the Next Meeting**

The date of the next Parish Council Meeting was noted as 9 November 2022 in the Village Hall at 7.45pm.

098⁽²²⁾ **Personnel – Confidential Matters**

The Clerk and Cllr Greenman were asked to leave the meeting (LGA 1972 Sch 12a) to allow for the discussion of confidential matters pertaining to the Parish Clerk:

- a) Cllr C Mansfield presented the Clerk's Annual Appraisal on 23 August.
- b) It was **resolved to approve** a request from the Clerk for employer contributions to a personal pension scheme commencing on 28 October 2022.

Meeting ended 21:45

Chair.....

Date.....