

# SUTTON BENDER PARISH COUNCIL

E: [parishclerk@suttonbengerparishcouncil.gov.uk](mailto:parishclerk@suttonbengerparishcouncil.gov.uk) | T: 07726 472849

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To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 14 June 2023** commencing at **7.15pm**.

Linda Roslyn  
Clerk to the Parish Council  
8 June 2023

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

040<sup>(23)</sup> **Resignation of Parish Councillor**

To note the resignation of Joe Williams.

041<sup>(23)</sup> **Apologies and Reasons for Absence.**

042<sup>(23)</sup> **Declarations of Interests from members regarding the agenda.**

043<sup>(23)</sup> **Public Forum Session**

*15 minutes will be allowed for questions and comments from members of the public.*

044<sup>(23)</sup> **Minutes for Approval**

To approve and sign the minutes of the Annual Meeting of the Parish Council held on Wednesday 10 May 2023.

045<sup>(23)</sup> **Finance**

- a) To approve the monthly accounts statement and new invoices for payment.
- b) **Annual Governance & Accountability Return 2022-2023** -
  - i. To receive and note the Annual Internal Audit Report.
  - ii. To consider, approve and sign the Annual Governance Statement.
  - iii. To consider, approve and sign the Accounting Statements.
- c) To approve the Clerk attending the SLCC Planning Summit on 5 July 2023 at a cost of £60 and 2 hours of overtime at £33.28.
- d) To approve Cllr D Errington to act as a new signatory for the Council.
- e) To approve the adoption of the BArts Volunteer Group's Terms of Reference (v1.0) and Grant Application (v1.0) for use of the S106 Arts Development funds.

046<sup>(23)</sup> **Planning**

To receive an update from Cllr R Gaunt on planning matters.

047<sup>(23)</sup> **Neighbourhood Development Plan**

To receive an update from the NDP Steering Group.

048<sup>(23)</sup> **Highways, Parish Steward & Speed Indicator Device**

- a) **Highways and Parish Steward** - To receive an update from Cllr D Errington.
- b) **Speed Indicator Device** - To receive an update from Cllr L Craig.

- 049<sup>(23)</sup> **Rights of Way**  
To receive an update from Cllr R Gaunt.
- 050<sup>(23)</sup> **Benger Trails**  
To receive an update from Cllr C Mansfield.
- 051<sup>(23)</sup> **Allotments**  
To receive an update from Cllr C Mansfield.
- 052<sup>(23)</sup> **Flooding/Emergency Plan**  
To receive an update from Cllr N Roynon.
- 053<sup>(23)</sup> **Environment & Sustainability**  
To receive an update from Cllr N Roynon.
- 054<sup>(23)</sup> **Village Hall**  
a) To receive an update from Cllr N Roynon.  
b) To appoint Councillor Claire Mansfield to act as liaison with the Village Hall Management Committee.
- 055<sup>(23)</sup> **Primary School**  
To receive an update from Cllr B Carter.
- 056<sup>(23)</sup> **Wiltshire Council**  
To receive an update from Ward Cllr H Greenman.
- 057<sup>(23)</sup> **Clerk's Report**  
To note the Clerk's Report, including main items of correspondence and matters referred.
- 058<sup>(23)</sup> **Date of the Next Meeting**  
To note the date of the next Parish Council Meeting as Wednesday 12 July 2023 at 7.15pm in the Village Hall.