

SUTTON BENGER PARISH COUNCIL

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To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger on Wednesday 11 October 2023** commencing at **7.15pm**.

Linda Roslyn
Clerk to the Parish Council
5 October 2023

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

096⁽²³⁾ **Apologies and Reasons for Absence.**

097⁽²³⁾ **Parish Councillor Resignation**

To note the resignation of Parish Councillor Liz Craig.

098⁽²³⁾ **Declarations of Interests from members regarding the agenda.**

099⁽²³⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.

100⁽²³⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting held on Wednesday 13 September 2023.

101⁽²³⁾ **Governance – Councillor Roles and Responsibilities**

To approve the appointment of Councillors to the following roles:

- a) Flood/Emergency Plan – Cllr Garry Prewett
- b) Grounds Maintenance/Assets – Cllr Jeremy Haselton
- c) Planning Lead (alongside Cllr R Gaunt) – Cllr Garry Prewett
- d) Village Hall (alongside Cllr C Mansfield) – Cllr Adam Carwardine

102⁽²³⁾ **Finance**

- a) To approve the October monthly accounts statement and new invoices for payment.
- b) To consider the cancellation of the Grounds Maintenance contract with Idverde due to the unacceptable level of service received in 2023.
- c) To consider expenditure for a new litter bin, with lid, to replace the existing one at the bus shelter.

103⁽²³⁾ **Planning**

a) To ratify the responses made to new planning applications received in August:

i	PL/2023/07783	Long Ridge House, High Street, SN15 4SP - Field Maple tree - raise canopy (TCA)	No Objection
ii	PL/2023/07777	7 Manor Farm Drive, SN15 4RW - T1 - Alder - fell to ground level (TCA)	No Objection
iii	PL/2023/07701	The Old Bakery, 5 Park Lane, SN15 4RN - T1 Silver Birch tree - Fell. T2 Corkscrew Willow. Pollard to leave at a finished height of approximately 1.5 metres (TCA)	No Objection

- b) To receive an update from Cllr R Gaunt and to consider the responses to new planning applications:

i	PL/2023/07724	42 High Street, SN15 4RF - Erection of a single storey rear extension following the demolition of existing conservatory and out buildings
ii	PL/2023/08276	43a High Street, SN15 4RQ - 1. No Horse Chesnut. Remove canopy structure back to original pruning points approx 30%. Remove all deadwood. Canopy reduced to prevent contact with passing traffic and maintain aesthetic value.
iii	PL/2023/08324	Elmete, High Street, SN15 4RE - T1 - Cherry - Reduce by 2m to increase amenity value, focussing attention on the branches that are overextending towards the Sycamore. T2 - Variegated Sycamore - Reduce by 2m to increase amenity value.

- c) **Wiltshire Local Plan Consultation (Reg 19)** – to agree to arrange a meeting to discuss and consider any formal responses to be put presented at the PCM on 8 November 2023.

104⁽²³⁾ **Neighbourhood Development Plan**

To receive an update from the NDP Steering Group.

105⁽²³⁾ **Highways and Parish Steward**

a) **Parish Steward** - To receive an update from Cllr D Errington.

b) **Seagry Road Traffic Calming** – To receive an update from Cllr C Mansfield.

106⁽²³⁾ **Rights of Way**

To receive an update from Cllr R Gaunt.

107⁽²³⁾ **Allotments**

To receive an update from Cllr C Mansfield.

108⁽²³⁾ **Flooding/Emergency Plan**

To receive an update from Cllr N Roynon.

109⁽²³⁾ **Environment & Sustainability**

To receive an update from Cllr N Roynon.

110⁽²³⁾ **Village Hall**

To receive an update from Cllr C Mansfield.

111⁽²³⁾ **Primary School**

To receive an update from Cllr B Carter.

112⁽²³⁾ **Post Box at The Bell**

To discuss a request submitted to Royal Mail by a resident to move the Post Box to a central location on the High Street.

113⁽²³⁾ **Wiltshire Council**

To receive an update from Ward Cllr H Greenman.

114⁽²³⁾ **Clerk's Report**

To note the Clerk's Report, including main items of correspondence and matters referred.

115⁽²³⁾ **Date of the Next Meeting**

To note the date of the next Parish Council Meeting as Wednesday 8 November 2023 at 7.15pm in the Village Hall.