

SUTTON BENGER PARISH COUNCIL

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To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger on Wednesday 13 December 2023** commencing at **7.15pm**.

Linda Roslyn
Clerk to the Parish Council
7 December 2023

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

134⁽²³⁾ **Apologies and Reasons for Absence.**

135⁽²³⁾ **Declarations of Interests from members regarding the agenda.**

136⁽²³⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.

137⁽²³⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting held on Wednesday 8 November 2023.

138⁽²³⁾ **Governance – Councillor Roles and Responsibilities**

To approve the appointment of Cllr Adam Carwardine to have responsibility for Traffic Calming, including the SID and related Highways matters.

139⁽²³⁾ **Finance**

- a) To approve the December monthly accounts statement and new invoices for payment.
- b) To approve the quote for Grounds Maintenance works to be carried out at the Gossip Areas before the end of February 2024.

140⁽²³⁾ **Planning Applications**

To receive an update from Cllr R Gaunt and to consider the response to:

a	PL/2023/0966	Langley Burrell Farm, Sutton Lane, SN15 4LW - Storage of hazardous substances
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141⁽²³⁾ **Neighbourhood Development Plan**

To receive an update from the NDP Steering Group.

142⁽²³⁾ **Highways and Parish Steward (PS)**

To receive an update from Cllr D Errington

143⁽²³⁾ **Traffic Calming/Speed Indicator Device (SID)**

To receive an update from Cllr A Carwardine on the SID.

144⁽²³⁾ **Flooding/Emergency Plan**

To receive an update from Cllr G Prewett.

145⁽²³⁾ **Rights of Way**

To receive an update from Cllr R Gaunt.

- 146⁽²³⁾ **Environment & Sustainability**
To receive an update from Cllr N Roynon.
- 147⁽²³⁾ **Village Hall**
To receive an update from Cllr A Carwardine.
- 148⁽²³⁾ **Primary School**
To receive an update from Cllr B Carter.
- 149⁽²³⁾ **Wiltshire Council**
To receive an update from Ward Cllr H Greenman.
- 150⁽²³⁾ **Clerk's Report**
To note the Clerk's Report, including main items of correspondence and matters referred.
- 151⁽²³⁾ **Date of the Next Meeting**
To note the date of the next Parish Council Meeting as Wednesday 10 January 2024 at 7.15pm in the Village Hall.