

# Sutton Benger Parish Council

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## Minutes of the Parish Council Meeting

Held on Wednesday 12 June 2024 in the Sutton Benger Village Hall

Those present were noted as Cllrs A Carwardine (Chair), B Carter, D Errington, R Gaunt, C Mansfield, and D Spencer. Also present were L Roslyn, Parish Clerk, 1 member of the public and Ward Cllr H Greenman.

039<sup>(24)</sup> **Apologies and Reasons for Absence.**

Apologies were received from Cllrs J Campbell (holiday), G Prewett (personal) and N Roynon (personal).

040<sup>(24)</sup> **Declarations of Interests from members regarding the agenda.**

No declarations of interest were received.

041<sup>(24)</sup> **Public Forum Session**

A member of the Draycot Cerne Chapel charity asked about the process to apply for grant funding for maintenance of the Chapel grounds from 2025 – the Clerk explained the Council's community grants policy and agreed to send him further details.

042<sup>(24)</sup> **Minutes for Approval**

It was **resolved to approve** the minutes of the Annual Meeting of the Parish Council held on Wednesday 8 May 2024 and they were duly signed by the Chair.

043<sup>(24)</sup> **Finance**

- a) It was **resolved to approve** the monthly accounts statement for June 2024 and new invoices totalling £1,800.90 were approved for payment.
- b) **Annual Governance & Accountability Return (AGAR) 2023-2024 -**
  - i. The AGAR Annual Internal Audit Report was **received and noted** as being satisfactorily completed and signed.
  - ii. It was **resolved to approve** the AGAR Annual Governance Statement and it was duly signed by the Chair and Clerk.
  - iii. It was **resolved to approve** the AGAR Accounting Statements and they were duly signed by the Chair.
- c) It was **resolved to approve** expenditure from Budget Section 11a of £190.68 (max) for 10 x 2Gb Fasthost Mailboxes for Parish Councillor use.
- d) It was **resolved to ratify** the expenditure of £90.00, approved under item 043<sup>(24)</sup>(a), from Budget Section 3a for 3 Councillors to attend the NALC Planning Applications Online Training on 19 June 2024.
- e) **Speed Indicator Device on Seagry Road** - It was **resolved to approve** expenditure from Budget Section 10a for Option 2 – a new SID and Solar Panel at £2,383.60 + VAT.
- f) **Benger Trails** – It was **resolved to approve** a request for expenditure from CIL funds to cover ongoing development in 2024-2025 at £500. The Clerk recommended that this item be included as a non-discretionary Budget item from 1 April 2025.
- g) **BArts Volunteer Group (BVG) Terms of Reference (v1.1)** – It was **resolved to approve** changes to the BVG Terms of Reference to clarify/simplify the process of grants approved from S106 Arts Development funds.

044<sup>(24)</sup> **Planning**

Cllr R Gaunt gave an update on one new planning application received and it was **resolved to agree** to the following response:

a	<a href="#">PL/2024/05137</a> (TCA)	21 High Street, SN15 4RQ - T1 - Oak - Reduce by roughly 2-3m (30%) focussing attention on the boughs overextending the neighbouring house and garden. To maintain trees size and amenity value. T2 - Horse Chestnut - Reduce by roughly 2-3m (30%) To maintain trees size and amenity value	No Objection
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045<sup>(24)</sup> **Neighbourhood Development Plan**

Cllr R Gaunt advised that Bluestone Planning Consultants could offer the Parish Council training in how to effectively use the NDP once it is 'made'.

046<sup>(24)</sup> **Highways and Parish Steward**

Cllr D Errington reported on works carried out by Lee, the Parish Seward, on various verges and cleaning the village gates so that they are ready for re-painting. He is continuing to monitor the state of the Draycot Lane and Cllr H Greenman agreed to raise it with Wilts Council.

047<sup>(24)</sup> **Traffic Calming/LHFIG/Speed Indicator Device (SID)**

Cllr A Carwardine reports were noted, and Cllr J Haselton asked for clarification on when the actual speed on the SIDs was recorded. AC is still awaiting feedback from Wilts Council on a possible speed review of traffic on the B4069 (eastbound out of the village).

048<sup>(24)</sup> **Flooding/Emergency Plan**

No update report was received from Cllr G Prewett. The Clerk gave a brief update on possible measures that could be implemented at the River Avon Bridge when flooding occurs and Cllr H Greenman advised that the next OFWG (North) meeting would be held on 11 July 2024.

049<sup>(24)</sup> **Rights of Way**

Cllr R Gaunt had no matters to report. She again encouraged Cllrs to walk the little used paths and to report any issues to her – the Clerk suggested placing an article in the Parish News and on FaceBook.

050<sup>(24)</sup> **Environment & Sustainability**

No update report was received from Cllr N Roynon. Cllr A Carwardine reported that he'd had a meeting with NR to discuss the remit of this role and how to develop it.

051<sup>(24)</sup> **Village Hall**

Cllr C Mansfield's report was noted, and she gave a brief update on their AGM.

052<sup>(24)</sup> **Wiltshire Council**

Ward Cllr H Greenman reported that the Police would be attending the Chippenham Area Parish Forum meeting on 19 June, that the Strategic Planning Committee had approved the planning application for the Lyneham Banks works (£5.4m) to be completed in Spring 2025, and that we are now in South Cotswold Constituency but that this has no impact on the PC.

053<sup>(24)</sup> **Clerk's Report**

The Clerk apologised for not having had time to complete her usual report.

054<sup>(24)</sup> **Date of the Next Meeting**

The date of the next Parish Council Meeting was noted as Wednesday 10 July 2024 at 7.15pm in the Village Hall.

Meeting ended 20.44.

Chair.....

Date.....