

SUTTON BENGER PARISH COUNCIL

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To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 10 July 2024** commencing at **7.15pm**.

Linda Roslyn
Clerk to the Parish Council
4 July 2024

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

055⁽²⁴⁾ **Apologies and Reasons for Absence.**

056⁽²⁴⁾ **To note the resignation of Cllr. Ben Carter.**

057⁽²⁴⁾ **Declarations of Interests from members regarding the agenda.**

058⁽²⁴⁾ **Public Forum Session** (15 minutes will be allowed for queries from registered Parish electors).

059⁽²⁴⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting held on Wednesday 12 June 2024.

060⁽²⁴⁾ **Governance**

- a) To note the change of Designated Line Manager for the Parish Clerk as being Cllr Jan Campbell.
- b) **Email Policy (v1.0)** - To approve the adoption of a new Email Policy (v1.0).

061⁽²⁴⁾ **Finance**

- a) To approve the July monthly accounts statement and new invoices for payment.
- b) To consider an interest free loan, approved under Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, of £2,500 to the Village Hall Management Committee, from CIL funds, to help with 'up front costs' for the Sutton Benger Beer & Sausage Festival to be held on 7 September 2024.

062⁽²⁴⁾ **Planning**

To receive an update from Cllr R Gaunt and to consider the responses to new planning applications:

a	PL/2024/04044	Bell House Barn, Bell Lane, SN15 4FE - We aim to install a 6kwh domestic solar scheme on the south facing roof aspect of the property connected to a 9kwh storage system internal to the house.
b	PL/2024/04878	Forge Cottage, Draycot Cerne, SN15 4SG - Replacement Garden Office/Studio.
c	PL/2024/05761	4 Church Piece, SN15 4XA - T1 - Single Malus located on the boundary is to be reduced in height by up to 50% and the lateral branches pruned to form. T2 - Single Holm Oak located on the boundary is to be reduced sympathetically by up to 1.3 metres all over. T3 - Single Malus located on the boundary is to be reduced in height by up to 50% and the lateral branches pruned to form. T4 - Beech located in the corner is to be reduced all over by up to 2 metres. T5 - Large Cypress hedge is to be reduced in height to the level of the adjacent Incense Cedar (approx 3 metres).

d	PL/2024/05999	3 Chestnut Grove, SN15 4TP - Erection of a new dwelling.
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- 063⁽²⁴⁾ **Neighbourhood Development Plan**
To receive an update from the NDP Steering Group.
- 064⁽²⁴⁾ **Grounds Maintenance & Assets**
To receive updates from Cllr J Haselton.
- 065⁽²⁴⁾ **Highways and Parish Steward**
a) To receive an update from Cllrs D Errington and D Spencer.
b) To consider a request for designating a rewilding area in Cowley Way.
- 066⁽²⁴⁾ **Traffic Calming/LHFIG/Speed Indicator Devices (SID)**
To receive updates from Cllr A Carwardine.
- 067⁽²⁴⁾ **Flooding/Emergency Plan**
To receive an update from Cllr G Prewett.
- 068⁽²⁴⁾ **Rights of Way**
a) To receive an update from Cllr R Gaunt.
b) **Benger Trails Information Board** – To receive an update from Cllr D Errington on the installation of the board in Draycot Cerne.
- 069⁽²⁴⁾ **Environment & Sustainability**
To receive an update from Cllr N Roynon.
- 070⁽²⁴⁾ **Village Hall**
To receive an update from Cllr C Mansfield.
- 071⁽²⁴⁾ **80th Anniversary of VE Day - May 2025**
To approve, in principle, the Parish Council organising VE 80 Celebrations in the Parish in May 2025 and to appoint a Councillor to have lead responsibility.
- 072⁽²⁴⁾ **Wiltshire Council**
To receive an update from Ward Cllr H Greenman.
- 073⁽²⁴⁾ **Clerk's Report**
To note the Clerk's Report, including main items of correspondence and matters referred.
- 074⁽²⁴⁾ **Date of the Next Meeting**
To note the date of the next Parish Council Meeting as Wednesday 4 September 2024 at 7.15pm in the Village Hall.
- 075⁽²⁴⁾ **CONFIDENTIAL – Personnel Matters**
The Council to approve to exclude members of the public and press under provisions of the Local Government Act 1972 Sch.12a, Section 3 to discuss a report from Cllr J Campbell on the Clerk's Appraisal of 24 June 2024.