

Sutton Benger Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 10 July 2024 in the Sutton Benger Village Hall

Those present were noted as Cllrs A Carwardine (Chair), J Campbell, R Gaunt, C Mansfield, G Prewett and D Spencer. Also present were L Roslyn, Parish Clerk and Ward Cllr H Greenman.

055⁽²⁴⁾ **Apologies and Reasons for Absence.**

Apologies were received from Cllrs D Errington (personal), J Haselton (personal) and N Roynon (personal).

056⁽²⁴⁾ **To note the resignation of Cllr. Ben Carter.**

The resignation of Cllr Ben Carter was noted and the Council expressed their thanks for his 9 years of service and extended their best wishes to him.

057⁽²⁴⁾ **Declarations of Interests from members regarding the agenda.**

No declarations of interest were received.

058⁽²⁴⁾ **Public Forum Session**

No matters raised.

059⁽²⁴⁾ **Minutes for Approval**

It was **resolved to approve** the minutes of the Parish Council Meeting held on Wednesday 12 June 2024 and they were duly signed by the Chair.

060⁽²⁴⁾ **Governance**

- a) It was noted that the Designated Line Manager for the Parish Clerk had changed to Cllr Jan Campbell.
- b) **Email Policy (v1.0)** - It was **resolved to approve** the adoption of a new Email Policy.

061⁽²⁴⁾ **Finance**

- a) It was **resolved to approve** the monthly accounts statement for July 2024 and new invoices totalling £1,784.52 were approved for payment.
- b) It was **resolved to approve** an interest free loan, approved under Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, of £2,500 to the Village Hall Management Committee, from CIL funds, to help with 'up front costs' for the Sutton Benger Beer & Sausage Festival to be held on 7 September 2024.

062⁽²⁴⁾ **Planning**

Cllr R Gaunt gave an update on new planning applications received and it was **resolved to agree** to the following responses:

a	PL/2024/04044	Bell House Barn, Bell Lane, SN15 4FE - We aim to install a 6kwh domestic solar scheme on the south facing roof aspect of the property connected to a 9kwh storage system internal to the house.	Support
b	PL/2024/04878	Forge Cottage, Draycot Cerne, SN15 4SG - Replacement Garden Office/Studio.	Support
c	PL/2024/05761(TCA)	4 Church Piece, SN15 4XA - T1 - Single Malus located on the boundary is to be reduced in height by up to 50% and the lateral branches pruned to form. T2 - Single Holm Oak located on the boundary is to be reduced sympathetically by up to 1.3 metres all over. T3 - Single Malus located on the boundary is to be reduced in height by up to 50% and the lateral branches	No Objection

		pruned to form. T4 - Beech located in the corner is to be reduced all over by up to 2 metres. T5 - Large Cypress hedge is to be reduced in height to the level of the adjacent Incense Cedar (approx 3 metres).	
d	PL/2024/05999	3 Chestnut Grove, SN15 4TP - Erection of a new dwelling.	No Objection

063⁽²⁴⁾ **Neighbourhood Development Plan**

It was noted that the Regulation 16 Consultation ended on 8 July 2024.

064⁽²⁴⁾ **Grounds Maintenance & Assets**

No update report received and Cllr A Carwardine advised that Cllr J Haselton was carrying out an audit of the Council's Assets.

065⁽²⁴⁾ **Highways and Parish Steward**

- a) Cllr D Errington report was noted in his absence and the thanks from the residents of Draycot Cerne on the Council facilitating the re-surfacing of their lane was also noted.
- b) The Clerk advised that she had received no response from Wilts Council regarding a potential request for designating a rewilding area in Cowley Way and no decision was made.

066⁽²⁴⁾ **Traffic Calming/LHFIG/Speed Indicator Device (SID)**

Cllr A Carwardine reports were noted, and a brief discussion took place on the Auto Speedwatch system.

067⁽²⁴⁾ **Flooding/Emergency Plan**

Cllr G Prewett reported that he would be attending the next OFWG (North) meeting on 11 July 2024.

068⁽²⁴⁾ **Rights of Way**

- a) Cllr R Gaunt had no matters to report.
- b) **Benger Trails Information Board** – The Clerk advised she was waiting for a response from Kington Langley Parish Council on the site suggested by Cllr D Errington for the installation of the board. She had advised that this could not be supported as it was not within our Parish Boundary.

069⁽²⁴⁾ **Environment & Sustainability**

No update report was received from Cllr N Roynon.

070⁽²⁴⁾ **Village Hall**

Cllr C Mansfield's report was noted, and she gave a brief update on the AV re-quote.

071⁽²⁴⁾ **80th Anniversary of VE Day - May 2025**

It was **resolved to approve**, in principle, the Parish Council organising VE 80 Celebrations in the Parish in May 2025 and to appoint Cllr A Carwardine to have lead responsibility

072⁽²⁴⁾ **Wiltshire Council**

Ward Cllr H Greenman advised that Kington Langley PC could be contacting us for support on measures to improve safety on the B4069 straight (at Langley Nurseries), that the Strategic Planning Committee have been discussing the Gypsy & Traveller Sites Policy, St Modwen's have been approached to help with traffic schemes and asked the PC to put together a scheme for the parish to present and that he was continuing to liaise with the planning officer on the proposed development at the Bell House Hotel.

Chair..... Date.....

073⁽²⁴⁾ **Clerk's Report**

The Clerk apologised for not having had time to complete her usual report.

074⁽²⁴⁾ **Date of the Next Meeting**

The date of the next Parish Council Meeting was noted as Wednesday 11 September 2024 at 7.15pm in the Village Hall.

075⁽²⁴⁾ **CONFIDENTIAL – Personnel Matters**

The Clerk and Ward Cllr H Greenman were asked to leave the meeting under provisions of the Local Government Act 1972 Sch.12a, Section 3 and Cllr J Campbell reported on the Clerk's Appraisal of 24 June 2024.

Chair.....

Date.....