

SUTTON BENGER PARISH COUNCIL

E: parishclerk@suttonbengerparishcouncil.gov.uk | T: 07726 472849

To: Members of the Council

You are summoned to a **Meeting of Sutton Benger Parish Council** to be held in the **Village Hall, Sutton Benger** on **Wednesday 11 September 2024** commencing at **7.15pm**.

Linda Roslyn
Clerk to the Parish Council
5 September 2024

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

076⁽²⁴⁾ **Apologies and Reasons for Absence.**

077⁽²⁴⁾ **Declarations of Interests from members regarding the agenda.**

078⁽²⁴⁾ **Public Forum Session** (15 minutes will be allowed for queries from registered Parish electors).

079⁽²⁴⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting held on Wednesday 10 July 2024.

080⁽²⁴⁾ **Governance**

- a) To approve the adoption of the amended Financial Regulations (v4.0).
- b) To consider approval for the Clerk to act as a Signatory to authorise payments (under Section 7.1 of the Financial Regulations (v4.0).
- c) **PayPal Account** - To consider opening a PayPal business account for the Parish Council (in accordance with Section 9.2 of the Financial Regulations v4.0).

081⁽²⁴⁾ **Finance**

- a) To ratify the August monthly accounts statement and payment of invoices totalling £4,442.05 that were authorised, via email, and paid on the 8 August 2024.
- b) To approve the September monthly accounts statement and new invoices for payment.
- c) To consider a community grant application from the Sutton Benger Village Hall Management Committee for £500 towards the cost of purchasing a Gala Tent.
- d) To consider awarding a small community grant of £50 from Budget Section 5a to the Wiltshire Bobby Van Trust.

082⁽²⁴⁾ **Planning**

- a) To ratify the responses made via email consultation with all members to new planning applications received in July/August:

i	PL/2024/06501 (TCA)	5 Manor Farm Drive, SN15 4RW - Lace Bark Pine - Dismantle & Remove – NO OBJECTION
ii	PL/2024/06790	2 Church Piece, SN15 4XA - Replacement of white softwood windows, one set of white softwood French doors, one white softwood back door, one white garage door and one grey softwood front door with white UPVC windows, white UPVC French doors, white UPVC back door, white UPVC garage door and chartwell green UPVC front door – NO OBJECTION

- b) **New Applications** - To receive an update from Cllr R Gaunt and to consider the responses to new planning applications:

i	PL/2024/0741	Appletrees, 6 High Street, SN15 4RD - Proposed two storey extension, internal alterations, replacement garage, shed and gates, relocated greenhouse, new fence, paving, air source heat pump and photovoltaic panels.
ii	PL/2024/07675 (LBC)	Appletrees, 6 High Street, SN15 4RD - Proposed two storey extension, internal alterations, replacement garage, shed and gates, relocated greenhouse, new fence, paving, air source heat pump and photovoltaic panels.

083⁽²⁴⁾ **Neighbourhood Development Plan**

To receive an update from the NDP Steering Group.

084⁽²⁴⁾ **Grounds Maintenance & Assets**

To receive updates from Cllr J Haselton.

085⁽²⁴⁾ **Highways and Parish Steward**

To receive an update from Cllrs D Errington and D Spencer.

086⁽²⁴⁾ **Traffic Calming/LHFIG/Speed Indicator Devices (SID)**

a) To receive updates from Cllr A Carwardine.

b) To consider traffic calming measures to help mitigate against increased traffic from the new distribution centres at the M4 J17.

087⁽²⁴⁾ **Flooding/Emergency Plan**

To receive an update from Cllr G Prewett.

088⁽²⁴⁾ **Rights of Way**

To receive an update from Cllr R Gaunt.

089⁽²⁴⁾ **Environment & Sustainability**

To receive an update from Cllr N Roynon.

090⁽²⁴⁾ **Village Hall**

To receive an update from Cllr C Mansfield.

091⁽²⁴⁾ **Primary School**

To receive an update from Cllr J Campbell.

092⁽²⁴⁾ **Wiltshire Council**

a) **Draft Gypsies and Travellers Development Plan Document Consultation** – to appoint a Councillor to co-ordinate the Parish Council's response to this consultation.

b) To receive an update from Ward Cllr H Greenman.

093⁽²⁴⁾ **Clerk's Report**

To note the Clerk's Report, including main items of correspondence and matters referred.

094⁽²⁴⁾ **Date of the Next Meeting**

To note the date of the next Parish Council Meeting as Wednesday 9 October 2024 at 7.15pm in the Village Hall.