

# Sutton Benger Parish Council

## Minutes of the Parish Council Meeting

Held on Wednesday 11 September 2024 in the Sutton Benger Village Hall

Those present were noted as Cllrs A Carwardine (Chair), R Gaunt, D Errington, J Haselton and D Spencer. Also present were 2 members of the public and Ward Cllr H Greenman.

*(Please note that these Minutes were composed by the Clerk, after the meeting, from a recording taken by Cllr J Haselton).*

### 076<sup>(24)</sup> Apologies and Reasons for Absence.

Apologies were received from Cllrs C Mansfield (personal), G Prewett (personal), N Roynon (no reason given) and J Campbell (unwell). The Clerk was also absent due to illness.

### 077<sup>(24)</sup> Declarations of Interests from members regarding the agenda.

No declarations of interest were received.

### 078<sup>(24)</sup> Public Forum Session

Members from the Parish News gave a very good presentation highlighting that it is currently running at a loss and we all agreed that the News is highly valued and the Council were likely to grant financial support if they applied.

### 079<sup>(24)</sup> Minutes for Approval

It was **resolved to approve** the minutes of the Parish Council Meeting held on Wednesday 10 July 2024 and they were duly signed by the Chair.

### 080<sup>(24)</sup> Governance

- a) It was **resolved to approve** the adoption of the amended Financial Regulations (v4.0).
- b) It was **resolved to approve** for the Clerk to act as a Signatory to authorise payments in accordance with Section 7.1 of the Financial Regulations (v4.0).
- c) PayPal Account - It was **resolved to approve** the opening of a PayPal business account for the Parish Council in accordance with Section 9.2 of the Financial Regulations v4.0.

### 081<sup>(24)</sup> Finance

- a) It was **resolved to ratify** the August monthly accounts statement and payment of invoices totalling £4,442.05 that were authorised, via email, and paid on the 8 August 2024
- b) It was **resolved to approve** the monthly accounts statement for September 2024 and new invoices totalling £688.34 were approved for payment.
- c) It was **resolved to approve** a community grant application from Budget Section 5a from the Sutton Benger Village Hall Management Committee for £500 towards the cost of purchasing a Gala Tent.
- d) It was **resolved to approve** a community grant application of £50 from Budget Section 5a to the Wiltshire Bobby Van Trust.

### 082<sup>(24)</sup> Planning

- a) It was **resolved to ratify** the responses made via email consultation with all members to new planning applications received in July/August 2024:

i	<a href="#">PL/2024/06501 (TCA)</a>	5 Manor Farm Drive, SN15 4RW - Lace Bark Pine - Dismantle & Remove – <b>No Objection</b>
ii	<a href="#">PL/2024/06790</a>	2 Church Piece, SN15 4XA - Replacement of white softwood windows and doors and one white garage door with white UPVC windows and doors & green UPVC front door – <b>No Objection</b>

- b) **New Applications** - Cllr R Gaunt gave an update on new planning applications received and it was resolved to agree to the following responses:

i	<a href="#">PL/2024/0741</a>	Appletrees, 6 High Street, SN15 4RD - Proposed two storey extension, internal alterations, replacement garage, shed and gates, relocated greenhouse, new fence, paving, air source heat pump and photovoltaic panels.	<b>Support</b>
ii	<a href="#">PL/2024/07675 (LBC)</a>	Appletrees, 6 High Street, SN15 4RD – as above.	<b>Support</b>

083<sup>(24)</sup> **Neighbourhood Development Plan**

Cllr R Gaunt noted the comments from the Examiner and the ongoing progress of the Plan.

084<sup>(24)</sup> **Grounds Maintenance & Assets**

Cllr J Haselton reported that the contractor is hoping to cut the hedges at the Allotments by the end of September as he was awaiting repairs to his truck.

085<sup>(24)</sup> **Highways and Parish Steward**

Cllr D Errington's report was noted and he advised that Draycott Lane had been added to the 2024-2025 resurfacing programme and he will continue to monitor the situation. He noted some potential traffic calming measures with regard to the Indurent distribution centres at J17 M4. Cllr R Gaunt noted that this was outside the parish boundary. Howard Greenman advised that he had asked if any money from the developer's 'pot' could be put towards traffic calming measures that could be implemented in Sutton Benger. Cllrs D Errington and A Carwardine agreed to have a meeting to discuss this matter further. DE continued his report with an update on matters dealt with by the Parish Steward.

086<sup>(24)</sup> **Traffic Calming/LHFIG/Speed Indicator Device (SID)**

- a) Cllr A Carwardine's reports were noted and he'd received an email from Kirsty Rose stating that Milestone would have the SID pole installation on Seagry Road completed by the end of September. He advised that the police have committed to twice-monthly speed checks at 30 minutes each. Howard advised that Perry Pain, Head of Swindon & Wiltshire Road Safety Partnership would be presenting at the next Rural Parish Forum meeting on 25 September but Cllr AC would be on holiday and unable to attend.
- b) No further discussion took place with regard to traffic calming measures to help mitigate against increased traffic from the new distribution centres at the M4 J17 (see 085<sup>(24)</sup> above).

087<sup>(24)</sup> **Flooding/Emergency Plan**

Cllr G Prewett's report was noted in his absence and it was further noted that he had taken on the role of Flood Warden.

088<sup>(24)</sup> **Rights of Way**

Cllr R Gaunt had no matters to report.

089<sup>(24)</sup> **Environment & Sustainability**

No update report was received from Cllr N Roynon.

090<sup>(24)</sup> **Village Hall**

Cllr C Mansfield's report was noted in her absence. Cllr A Carwardine raised concerns about the potential cost for resurfacing the MUGA and the outstanding installation of the AV system.

091<sup>(24)</sup> **Primary School**

No update report was received from Cllr J Campbell.

Chair..... Date.....

092<sup>(24)</sup> **Wiltshire Council**

- a) **Draft Gypsies and Travellers Development Plan Document Consultation** – Cllr R Gaunt reported on the consultation meeting she had attended, and the questions raised therein. Howard suggested we liaise with Seagry PC who have appointed consultants to help with their responses and RG agreed to do this, but said she did not feel qualified enough to draft a full response. Howard said he would talk to the Seagry PC Clerk to see if he had any useful information and he also reported on an email he'd sent out to relevant parties within Wiltshire Council, raising his concerns that he felt the plan was 'fundamentally flawed'. He agreed to formalise our request for a site visit at Frampton Farm in order for us to clarify the number of pitches, etc.
- b) Ward Cllr H Greenman raised no further matters.

093<sup>(24)</sup> **Clerk's Report**

No update report was received from the Clerk due to illness.

094<sup>(24)</sup> **Date of the Next Meeting**

The date of the next Parish Council Meeting was noted as Wednesday 9 October 2024 at 7.15pm in the Village Hall.

Chair.....

Date.....