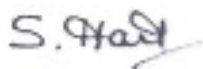


# Sutton Benger Parish Council

E: parishclerk@suttonbengerparishcouncil.gov.uk M: 07810-647183

To: Members of the Council

You are summoned to attend a MEETING OF SUTTON BENDER PARISH COUNCIL to be held at the Village Hall, Sutton Benger on Wednesday 13<sup>th</sup> August 2025 commencing at 7.15 pm



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Sutton Benger Parish Council

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

092.25	<b>Apologies and Reasons for Absence</b> To note and agree any apologies received from Parish Council members.
093.25	<b>Declarations of Interests from members regarding the agenda (In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders)</b> To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
094.25	<b>Public Forum Session</b> <i>15 minutes will be allowed for questions and comments from members of the public.</i>
095.25	<b>Minutes for Approval - Revised Minutes distributed to Councillors</b> To approve and sign the revised minutes of the Parish Council meeting held on Wednesday 9 <sup>th</sup> July 2025
096.25	<b>Finance – Report distributed to Councillors</b> <ul style="list-style-type: none"><li>a) <b>To Resolve</b> on an update to expenditure on new Parish Clerk's hardware products</li><li>b) To note transactions since the July 2025 report</li><li>c) <b>To Resolve</b> on the approval of future payments to be made online</li><li>d) <b>To Resolve</b> on the approval of the August 25 Financial Report</li><li>e) To Ratify the submission of an invoice to Christian Malford Parish Council to cover the disposal of Sutton Benger and Christian Malford shared assets used by the previous parish clerk to full ownership by Christian Malford Parish Council</li></ul>
097.25	<b>Finance - Sutton Benger Parish Council Logo Design - Estimate distributed to Councillors</b> To consider an estimate submitted for the design of a Parish Council logo and whether other estimates are to be sought <b>(For Resolution)</b>
098.25	<b>Finance - All Saints Church Renovation - Church Repairs Status distributed to Councillors</b> To consider a request for funding by All Saints Church to assist with funding the repair of a retaining wall above a footpath along the High Street and whether the request should be included in projects to be supported by CIL money. <b>(For Resolution)</b>

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099.25	<b>Finance - Audio-Visual Project for Village Hall - Breakdown of Expenditure distributed to Councillors</b> To conclude the amount to be contributed to the Village Hall AV Project <b>(For Resolution)</b>
100.25	<b>Finance - SBAGA request to erect a shelter and Title Document amendment implications</b> To consider whether to agree in principle to a shelter to be erected on the allotment site given the requirement for the Parish Council to pay legal fees in order to change a clause in the Title Document <b>(For Resolution)</b>
101.25	<b>Finance - CIL Spend due to Expire in October 2025 - CIL Expenditure to date distributed to Councillors</b> To put together an action plan to manage the expenditure of the CIL spend due to expire in October 2025 (All Projects considered will be for Final Resolution at September Parish Council meeting)
102.25	<b>Planning</b> To receive an update from Cllr Gaunt and to consider the response to the following:  <b>PL/2025/06181 - Land at Rockwell Cottage, Sutton Lane-Removal/variation of conditions - Var of Condition 2 and removal of Condition 7 and 8 of PL/2024/10951 (Deadline for comments: 27Aug25)</b>  <b>Planning Updates:</b> <b>Prior notification received for which Parish Council response not requested as follows:</b> <b>PL/2025/05699 - Prior Notification - Excavation or Waste: Address: Sutton Lane Farm, Sutton Lane SN15 4LW Proposal: Construction of a slurry storage lagoon</b>  <b>Wiltshire Council Decisions, Appeals and Enforcement Updates:</b> <b>PL/2025/05136 4 Chestnut Road - Proposed works to trees in a conservation area (Wiltshire Council Decision: No Objection)</b> <b>PL/2025/05699 - Prior Notification - Agricultural Road - Land at Lake Farm, 19 Draycot Cerne SN15 4SQ - Proposal: Proposed Access Track (Wiltshire Council Decision: Prior approval granted)</b> <b>Application Ref: PL/2025/05700 - Prior Notification - Agricultural Road</b> <b>Address: Land forming part of Lake Farm, 19 Draycot Cerne, Chippenham, SN15 4SQ</b> <b>Proposal: Construction of a farm track (Wiltshire Council Decision: Prior approval not required)</b>
103.25	<b>All Saint's Church Sutton Benger – Update on Churchyard Status</b> <b>To Resolve</b> that the Parish Council has no objection to the formal closure of the burial ground and the PPC applying to the Ministry of Justice for a Closure Order given the whole graveyard is now full.
104.25	<b>Complaint received regarding publication of contact details on website within Community Emergency Plan</b> <b>To Resolve</b> on the Parish Council response.
105.25	<b>Exchange of information and Any Items for Consideration at Next Meeting</b> To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting.
106.25	<b>Date of Next Meeting</b> The next Parish Council Meeting will be on <b>Wednesday 10 September 2025.</b>