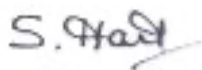


Sutton Benger Parish Council

E: parishclerk@suttonbengerparishcouncil.gov.uk M: 07810-647183

To: Members of the Council

You are summoned to attend a **MEETING OF SUTTON BENDER PARISH COUNCIL** to be held at the **Village Hall, Sutton Benger** on **Wednesday 9th July 2025** commencing at **7.15 pm**



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Sutton Benger Parish Council

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

069.25	Apologies and Reasons for Absence To note and agree any apologies received from Parish Council members.
070.25	Declarations of Interests from members regarding the agenda (In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders) To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
071.25	Public Forum Session <i>15 minutes will be allowed for questions and comments from members of the public.</i>
072.25	Minutes for Approval To approve and sign the minutes of the Parish Council meeting held on Wednesday 12 June 2025
073.25	Parish Council Governance 2025-26 To consider an update to the Community Grant Funding Policy for 2025/26 (For Resolution)
074.25	Finance – Report distributed to Councillors <ul style="list-style-type: none">a) To note transactions since the June 2025 report including ratification of invoices paid during previous RFO handoverb) To approve future payments to be made online (For Resolution)c) To approve the June 25 Financial Report (For Resolution)d) To Resolve on an action plan to manage the expenditure of the CIL spend due to expire in October 2025e) To Resolve on a Community Grant Application from the PCC for All Saints Church for £500 for graveyard maintenancef) To Resolve on the donation of the cash surpluses from the May 2025 VE80 event to be distributed equally between the two charities SSAFA (Social care, advice and housing for the Armed Forces community) and the Spirit of Normandy Trustg) To Resolve on adding Sue Hart, as Responsible Financial Officer, to the approved signatories for the Parish Council Community Account (Current) and Commercial Instant Access Account (Deposit)
075.25	Parish Council Hardware & Software Acquisition (For Resolution) To resolve on the purchase of replacement hardware and software for the administration of Parish Council business following the departure of the previous clerk (options circulated to councillors)

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076.25	<p>Planning To receive an update from Cllr Gaunt and to consider the response to the following:</p> <p>PL/2025/05301 The Old Dairy, Draycot Park Farm – Extension of Block ‘A’ to provide cover to the existing concrete yard (Deadline for comments 22Jul25) PL/2025/05136 4 Chestnut Road - Consent under Tree Preservation Orders (Deadline for comments 4Jul25 exceeded) PL/2025/05022 3 The Wheelwrights - Notification of proposed works to trees in a conservation area (Deadline for comments 1Jul25 exceeded)</p> <p>Planning Updates:</p> <p>Wiltshire Council Decisions, Appeals and Enforcement Updates: PL/2025/04112 Oakwood House, Alms Gardens - Proposed works to trees in a conservation area (Wiltshire Council Decision: No Objection) PL/2025/03233 22 Whites Way – Proposed second floor alterations to create master bedroom, partial garage conversion to gym and loft conversion to garage for home office (Wiltshire Council Decision: Approve with conditions) PL/2025/02544 Appletrees, 6 High Street - Extension and alterations to dwelling (Wiltshire Council Decision: Approve with conditions) PL/2025/02739 Appletrees, 6 High Street (Listed Building Consent) Extension and alterations to dwelling (Wiltshire Council Decision: Approve with conditions) PL/2024/08214 Land East of Church View Modification of Planning obligation: Proposed amendment to Section S106 agreement to facilitate option of delivery as 100% affordable to include either/or clause of 50% affordable at nil subsidy or 100% affordable with subsidy (resubmission of PL/2024/07090) - NOTED from Wiltshire Council Weekly Lists</p>
077.25	Chair's Report - To receive any update from Chair
078.25	Clerk's Report - To receive any update from Clerk plus review of any Matters Arising To review all outstanding matters arising from previous meetings
079.25	<p>Community Engagement Parish Council Website -To Resolve on a plan for for updating and maintaining the Parish Council website. Community / Parish Council Facebook – To Resolve on how the community will be kept updated via Facebook.</p>
080.25	<p>Village Asset - The Bell House site To Resolve on whether the Parish Council should support and actively follow up the retention of The Bell House building as a village resource including the need for volunteers to investigate further.</p>
081.25	Village Hall - To receive any update
082.25	Village School - To receive any update
083.25	Traffic Calming / LHFIFG / Speed Indicator Device - To receive any update
084.25	Flooding / Emergency Plan - To receive any update
085.25	Highways and Parish Steward - To receive any update

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086.25	Rights of Way – To receive any update To note villager concern regarding access to field via Neville Terrace Gossip area
087.25	Allotments / SBAGA To note that expiry of allotment (SBAGA) lease agreement (SBAGA) has expired To note Title Transfer WT247027 Restrictive Covenant 12.4.5 “Not to erect or permit the erection of any structures on the property” with respect to the request for a shelter and To Resolve on whether legal follow up should be taken this restrictive covenant should be lifted.
088.25	Wiltshire Council To receive an update from Ward Cllr H Greenman if available
089.25	Correspondence
090.25	Exchange of information and Any Items for Consideration at Next Meeting To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting.
091.25	Date of Next Meeting To Resolve on whether the date of the next Parish Council Meeting should be Wednesday 13 August or Wednesday 10 September 2025 .