

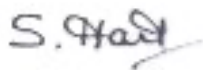
Sutton Benger Parish Council

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T: 07810-647183

To: Members of the Council

You are summoned to attend a **MEETING OF SUTTON BENDER PARISH COUNCIL** to be held at the **Village Hall, Sutton Benger** on **Wednesday 10th December 2025** commencing at **7.15 pm**



Signed: Sue Hart MBA FRSA MCMI, Clerk to Sutton Benger Parish Council

Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

169.25	Apologies for absence To note and agree any apologies received from Parish Council members.
170.25	To approve the appointment of a Co-opted Councillor (For Resolution)
171.25	Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
172.25	Public Forum Session <i>15 minutes will be allowed for questions and comments from members of the public.</i>
173.25	Minutes – To approve minutes of the Parish Council meeting held on 12 November 2025 To approve and sign the minutes of the Parish Council meeting held on Wednesday 12 th November 2025.
174.25	Planning Applications To receive an update from Cllr Gaunt and to consider the response to the following: New Applications for Consideration: PL/2025/09090 5 Church Piece, High Street – Notification of proposed works to trees in a conservation area. (Passed deadline for comments: 16Dec25 – information only) PL/2025/09131 6 Park Lane – Notification of proposed works to trees in a conservation area. (Passed deadline for comments: 16Dec25 – information only) Planning Updates: Lime Down Solar Farm Acceptance of Development Consent Order To Resolve on the Parish Council's response to the Planning Inspectorate Land off the High Street – To update councillors on the acquisition of the site by Charles Church Wessex and To Resolve on any input from the Parish Council regarding the Outline Planning Permission detailed reserved matters to be shared by the developers. Wiltshire Council Decisions, Appeals and Enforcement Updates ENF/2025/01050 Land at Seagry Hill – Update on SBPC request for enforcement action at 'Walkers Rest' regarding building non-conformance to original application. PL/2025/08048 Paddock End, Barret Lane – Notification of proposed works to trees in a conservation area. (Wiltshire Council Decision: No Objection) PL/2025/08375 Lake Farm, 19 Draycot Cerne – Prior Notification: Building – Steel framed agricultural building (Wiltshire Council Decision: Prior Approval Not Required)

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175.25	New Parish Council Governance Documents for 2025/26 (a) To Resolve on the adoption of a 3-year Financial Plan Policy (b) To Resolve on the adoption of a Community Infrastructure Levy (CIL) and Section 106 Funds Policy and Implementation Plan
176.25	Finance - Report distributed to councillors a) To note transactions since the last report dated 10 November 2025 b) To approve that overtime payments may be made to the Clerk for additional hours spent on the Parish Council's finances and significant projects between November – April 2026 (For Resolution) c) To approve future payments to be made online. d) To approve the December 25 Financial Report (For Resolution) .
177.25	3-Year Financial Plan To consider and approve a 3 Year Financial Plan based on the year-to-date budget and to include preliminary consideration of the 2026/27 precept submission (For Resolution) .
178.25	Community Infrastructure Levy (CIL) Funds Implementation Plan To hold a preliminary review of village projects eligible for a CIL grant from the Parish Council and to consider how to encourage applications for suitable projects for the benefit of the community (For Resolution)
179.25	Chair's Report – Cllr Carwardine
180.25	Vacancies for a Parish Councillor – Cllr Carwardine To provide an update on the Recruitment Flyer and recruitment campaign.
181.25	Clerk's Report and Matters Arising from previous meetings To consider the status of any outstanding matters arising which have imminent deadlines.
182.25	Community Emergency Plan – Cllr Morse To provide an update on the status of the Community Emergency Plan and to note the outstanding actions required for its completion including consideration of setting up a Community Emergency Hub.
183.25	Village Updates – Clerk In the absence of separate agenda items at this meeting, to receive any significant updates requested by councillors.
184.25	Correspondence sent / received. Received: Thank you letter from SSAFA for the VE80 event donation. Contact Forms received via KLPC Website: Contact Form from villager regarding partial blockage of one of the flood prevention culverts in Sutton Benger Brook.
185.25	Exchange of information and Any Items for Consideration at Next Meeting To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting.

The next meeting of the Parish Council will be held on **Wednesday 14th January 2026 at 7:30 pm at Sutton Benger Village Hall, Chestnut Road.**