

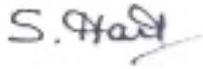
# Sutton Benger Parish Council

E: [parishclerk@suttonbengerparishcouncil.gov.uk](mailto:parishclerk@suttonbengerparishcouncil.gov.uk)

T: 07810-647183

## To: Members of the Council

You are summoned to attend a **MEETING OF SUTTON BENDER PARISH COUNCIL** to be held at the **Village Hall, Sutton Benger** on **Wednesday 14<sup>th</sup> January 2026** commencing at **7.15 pm**



**Signed: Sue Hart MBA FRSA MCMI, Clerk to Sutton Benger Parish Council**

*Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

186.25	<b>Apologies for absence</b> To note and agree any apologies received from Parish Council members.
187.25	<b>To approve the appointment of a Co-opted Councillor (For Resolution)</b>
188.25	<b>Declarations of Interest:</b> In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
189.25	<b>Public Forum Session</b> <i>15 minutes will be allowed for questions and comments from members of the public.</i>
190.25	<b>Minutes – To approve minutes of the Parish Council meeting held on 10th December 2025</b> To approve and sign the minutes of the Parish Council meeting held on Wednesday 10 <sup>th</sup> December 2025.
191.25	<b>Finance - Report distributed to councillors</b> <ul style="list-style-type: none"><li>a) To note transactions since the last report dated Monday 8<sup>th</sup> December 25.</li><li>b) To approve a backdated increase to the Clerk's salary in line with the Local Government Services pay agreement for 2025/26.</li><li>c) To approve future payments to be made.</li><li>d) To approve the January 26 Financial Report <b>(For Resolution)</b>.</li><li>e) To consider and approve the revised budget at end of 3<sup>rd</sup> Quarter following a review on 6 January 2026 by councillors with Finance responsibilities <b>(For Resolution)</b>.</li><li>f) To consider and allocate actions arising from the 6<sup>th</sup> January review <b>(For Resolution)</b>.</li><li>g) To agree, and for the Chair to sign, the Financial Year 2026-27 Precept Requirement for submission to Wiltshire Council <b>(For Resolution)</b>.</li></ul>
192.25	<b>Planning Applications</b> To receive an update from Cllr Gaunt and to consider the response to the following:  <b>New Applications for Consideration:</b> <b>PL/2025/09623 Development Site known as Land Off High Street, Sutton Benger – Approval of Reserved Matters.</b> Erection of 60 dwellings: Appearance, Landscaping, Layout and Scale (Deadline for Comments: 22 January 2026)  <b>PL/2025/09775 Sutton Benger Village Hall –</b> Construction of an oak-framed gazebo with open sides and tiled roof et (Deadline for Comments: 6 February 2026) Note that this project is being carried out under the auspices of the Parish Council.

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	<p><b>PL/2025/09825 – Land at Gate Farm, High Street – Outline Planning Permission – Some Matters Reserved.</b> Outline planning application (with all matters reserved except means of access from the B4069) for up to 90 no. (class C3) residential dwellings (including 40% affordable dwellings) including the creation of a new vehicular access (from the B4069), pedestrian and cycle paths, parking spaces, public open space, biodiversity enhancement, landscape planting, surface water attenuation, associated infrastructure and other associated works. (Deadline for comments: 5 February 2026)</p> <p><b>PL/2026/00142 - 7 Park Lane</b> - Notification of proposed works to trees in a conservation area. (Deadline for comments: 30 January 2026)</p> <p><b>Planning Updates Appeals and Enforcement Updates:</b>  <b>ENF/2025/01050 Land at Seagry Hill</b> – Update on SBPC request for enforcement action at ‘Walkers Rest’ regarding building non-conformance to original application.</p> <p><b>Wiltshire Council Decisions:</b>  <b>PL/2025/08775 Land at Rockwell Cottage, Sutton Lane (Permission in Principle)</b> – Erection of single dwelling (Wiltshire Council Decision: Approve)  <b>PL/2025/09030 5 Church Piece, High Street</b> - Notification of proposed works to trees in a conservation area. (Wiltshire Council Decision: No Objection)  <b>PL/2025/09131 6 Park Lane</b> - Notification of proposed works to trees in a conservation area. (Wiltshire Council Decision: No Objection)</p>
193.25	<p><b>Community Infrastructure Levy (CIL) and Section 106 Funds held by the Parish Council - Clerk</b>  To receive an update on the current status of funds held from Community Infrastructure levies and Section 106 funds.</p> <p>(Carried forward from December meeting) To consider the receipt of three grant applications and whether they would be applicable for CIL / Section 137 funding. <b>(For Resolution)</b></p>
194.25	<p><b>Section 106 Agreement arising from Land at Sutton Lane</b>  To receive an update from the Village Hall committee regarding the projected costs of fulfilling the implementation of a Covered Public Open Space and suggested changes to the application of the remaining funds (Note: Wiltshire Council final status is still awaited) <b>(For Resolution)</b></p>
195.25	<p><b>Chair’s Report – Cllr Carwardine</b>  To receive an update from the Chair to include reports on attendance at meetings representing the Parish Council during the month.</p>
196.25	<p><b>Annual Parish Meeting – Cllr Carwardine</b>  To consider the format of the 2026 Annual Parish meeting, to agree a suitable date and venue, proposed organisations to be contacted / involved and likely costs to promote and run the event <b>(For Resolution)</b>  To set up the implementation of a marketing plan to encourage maximum attendance <b>(For Resolution)</b></p>
197.25	<p><b>Parish Charities and Community Volunteers – Cllr Carwardine</b>  To provide an update to councillors on charities and volunteers in the community and to receive an update from Cllr Craig.</p>
198.25	<p><b>Clerk’s Report and Matters Arising from previous meetings</b>  To consider the status of any outstanding matters arising which have imminent deadlines.</p>
199.25	<p><b>Community Emergency Plan – Cllr Morse</b>  To receive an update on the current status of the Community Emergency Plan and to note the outstanding actions required for its completion including consideration of setting up a Community Emergency Hub.</p>

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<b>200.25</b>	<b>Village Updates</b> To receive any significant updates forthcoming from councillors relating to their areas of responsibility.
<b>201.25</b>	<b>Wiltshire Council</b> – To receive a report from Wiltshire Councillor Greenman if available.
<b>202.25</b>	<b>Correspondence sent / received.</b>
<b>203.25</b>	<b>Exchange of information and Any Items for Consideration at Next Meeting</b> To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting.

The next meeting of the Parish Council will be held on **Wednesday 11<sup>th</sup> February 2026 at 7:30 pm at Sutton Benger Village Hall, Chestnut Road.**