

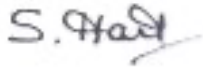
Sutton Benger Parish Council

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T: 07810-647183

To: Members of the Council

You are summoned to attend a meeting of **SUTTON BENDER PARISH COUNCIL** to be held at the **Village Hall, Sutton Benger** on **Wednesday 12th August 2026** commencing at **7.15 pm**



Signed: Sue Hart MBA FRSA MCMI, Clerk to Sutton Benger Parish Council

Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

AGENDA

060.26	Apologies for absence To note and agree any apologies received from Parish Council members.
061.26	Declarations of Interest - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
062.26	Public Forum Session <i>15 minutes will be allowed for questions and comments from members of the public.</i>
063.26	Minutes – To approve minutes of the Parish Council meeting held on 8 th July 2026 (For Resolution) .
064.26	Finance – Report distributed to Councillors a) To Resolve on the clerk holding a council-controlled Lloyds Bank debit card in order to efficiently manage payments to IT companies and day-to-day administrative purchases without having to use her personal funds. (For Resolution) b) To Resolve on the payment of £200.00 plus VAT for councillors' planning training plus £40 + VAT for Councillor Fundamentals training. c) To Resolve on the payment of £86 for the distribution of SBPC leaflets to the community. d) To Resolve on the payment of £40/per hour per councillor for an IT Specialist to set up .gov.uk e-mail addresses. e) To note transactions since the last report dated 7 July26 f) To approve future payments to be made online. g) To approve the August 26 Financial Report (For Resolution) h) To Ratify any payments made for the Section 106 Side Agreement for Land at Sutton Lane
065.26	Section 106 Side Agreement for Land at Sutton Lane – Agreement between Sutton Benger Parish Council and Sutton Benger Village Hall Committee for the VH Public Open Space Project To receive the July 2026 status report from Sutton Benger Village Hall for payments made by the Village Hall relating to the above agreement – update to be circulated to councillors prior to meeting.
066.26	Community Infrastructure Levy (CIL) and Section 106 Funds held by the Parish Council - Clerk To receive an update on the current status of CIL and Section 106 funds - update to be circulated to councillors prior to the meeting. To Resolve on the allocation of a CIL payment to provide two kissing gates on Public Footpath 15 (SBEN15) in Draycot Cerne for the sum of £596 plus VAT plus delivery of £42.
067.26	Planning Applications – Cllr Gaunt New Applications for Consideration: PL/2026/04212 Land at Gate Farm, High Street - Certificate of Lawfulness: Re agricultural access Appeal APP/Y3940/W/23/3314906 PL/2022/01518 (Deadline for comments: 14Aug26) PL/2026/04346 The Old Farmhouse, Seagry Road - Notification of proposed works to trees in a conservation area (Info only – deadline 5Aug) PL/2026/04506 3 Church Piece, High Street - Notification of proposed works to trees in a conservation area (Info only – deadline 11Aug)

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	PL/2026/04515 The Bothy, Chestnut Road - Notification of proposed works to trees in a conservation area (Info only – deadline 11Aug) Existing Enforcement Orders - Update Planning Updates: To receive an update from the Chair on a meeting held with Charles Church and their plans for development Wiltshire Council Decisions: PL/2026/01477 17 Whites Way – Proposed single storey side extension, air source heat pump and external flue (Amended plans/information) (Wiltshire Council Decision: Approve with Conditions) PL/2026/02735 Lower Barn, Draycot Cerne – Replacement windows to the past barn conversion (Wiltshire Council Decision: Approve with Conditions) PL/2026/03441 6 Park Lane - Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection) PL/2026/03605 56 High Street - Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection)
068.26	Chair's Report To receive the following updates from the Chair: • Feedback from the Wiltshire & Swindon Road Safety Seminar on 17th July • A review of Wiltshire Council processes when dealing with planning applications • Update on discussions and outcomes of a meeting with the Wiltshire Council Flood Resilience officer, Renate Malton • To discuss the importance of the My Wilts App and the Parish Council's part in encouraging the community to use it to report issues • Feedback from meeting with the editor of the Parish News • Update on "People's Emergency Briefing" film to be shown on Wednesday 23rd September.
069.26	Volunteering Scheme Update – Cllr Carwardine / Cllr Craig To receive an update on the volunteering project. To Resolve on the provision of funds to design a brand / catch phrase and create a flyer to carry the volunteering scheme forward.
070.26	Community Flood Response Plan – Cllr Carwardine (Original draft distributed to councillors) To Resolve on the adoption of the Community Flood Response Plan. To agree next steps including a flood team meeting and the provision of an A5 flyer to residents. To Resolve on the requirement for a budget to design and print a flyer to be distributed via The Parish News.
071.26	Website Update – Cllr Watchman (For Resolution) To receive an update from Cllr Watchman summarising three bids from potential new website designers and To Resolve on which bid would best meet the Parish Council's requirements.
072.26	Clerk's Report and Matters Arising from 8th July 2026 Parish Council Meeting To receive a report from the Clerk. To consider the status of any outstanding Matters Arising.
073.26	Wiltshire Council - To receive a report from Wiltshire Councillor Greenman if available.
074.26	Correspondence sent / received - Clerk
075.26	Exchange of information and any Items for Consideration at next Meeting To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting.

The next monthly meeting of the Parish Council will be held on Wednesday 9th September 2026 at 7:15 pm at Sutton Benger Village Hall, Chestnut Road.