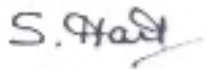
# Sutton Benger Parish Council

E: parishclerk@suttonbengerparishcouncil.gov.uk T: 07810-647183

**To: Members of the Council**

You are summoned to attend a meeting of **SUTTON BENGER PARISH COUNCIL** to be held in the **Village Hall, Sutton Benger on Wednesday 14th October 2026** commencing at **7.15 pm**



***Signed: Sue Hart MBA FRSA MCMI, Clerk to Sutton Benger Parish Council***

*Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where any registered local government elector within the Parish is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

**AGENDA**

| | |
|---|---|
| **100.26** | **Apologies for absence**<br>To note and agree any apologies received from Parish Council members. |
| **101.26** | **To approve the appointment of a Co-opted Councillor(s) (For Resolution)** |
| **102.26** | **Declarations of Interest** - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda. |
| **103.26** | **Public Forum Session**<br>*15 minutes will be allowed for questions and comments from members of the public.* |
| **104.26** | **Minutes** – To approve minutes of the Parish Council meeting held on 15th Sept 2026 **(For Resolution)**. |
| **105.26** | **Finance – Report distributed to Councillors**<br>**a)** **To Resolve** on the allocation of funds from the Community Infrastructure Levy budget for up to £350 to Sutton Benger Toddler Group for the purchase of 2 x new tables to be used together with Benger Bears and to consider whether this should be part of a more comprehensive request for funding.<br>**b)** **To Resolve** on the allocation in principle from the Community Infrastructure Levey budget the sum of £3,000 to fund the costs associated with a Traffic Regulation Order to Wiltshire Council for extension of the 30 mph limit on the B4069 beyond the Charles Church development.<br>**c)** To note transactions since the last report dated 14 September 26<br>**d)** To approve future payments to be made online.<br>**e)** To approve the October 26/27 Financial Report **(For Resolution**)<br>**f)** To Ratify any payments made for the Section 106 Side Agreement for Land at Sutton Lane**.**<br>**g)** To agree the Half Year Budget **(For Resolution)** |
| **106.26** | **Section 106 Side Agreement for Land at Sutton Lane – Agreement between Sutton Benger Parish Council and Sutton Benger Village Hall Committee for the VH Public Open Space Project**<br>To receive the October 2026 status report from Sutton Benger Village Hall for payments made by the Village Hall relating to the above agreement – update to be circulated to councillors prior to meeting. |
| **107.26** | **Community Infrastructure Levy (CIL) and Section 106 Funds held by the Parish Council - Clerk**<br>To receive an update on the current status of CIL and Section 106 funds - update to be circulated to councillors prior to the meeting. |
| **108.26** | **Planning Applications – Clerk**<br>**New Applications for Consideration:**<br>**PL/2023/09891 Land North of St Modwen Park,** Erection of 2 units falling within Use Class B8 (Storage and distribution together with associated earthworks, parking, strategic landscaping and ancillary development (Deadline for comments 16Oct26)<br>**PL/2025/09825 Land at Gate Farm, High Street (Amended Plans)** Outline planning permission (with all matters reserved (except means of access from the B4069) for up to 90 Class C3 residential dwellings incl the creation of a new vehicular access from the B4069, etc. (Deadline for comments: 26Oct26) |

| | |
|---|---|
| | **To Note: PL/2026/05510 (Not distributed to councillors) PL/2026/05510 7 Manor Farm Drive -** Notification of proposed works to trees in a conservation area (Wiltshire Council Status – Under consultation)<br>**To Note: PL/2026/05675 6 Park Lane -** Notification of proposed works to trees in a conservation area (Wiltshire Council deadline was 6Oct26)<br>**PL/2026/05813 12 Manor Farm Drive -** Notification of proposed works to trees in a conservation area (Wiltshire Council deadline was 6Oct26)<br>**PL/2026/05839 Birch Cottage, Seagry Road -** Notification of proposed works to trees in a conservation area (Wiltshire Council deadline was 7Oct26)<br>**PL/2026/05984 17 Lee Crescent** – Single Storey rear garden room extension (Deadline for comments: 21Oct26)<br>**PL/2026/06383 26 Cowley Way** – Single Storey extension to rear of property (Deadline for comments: 5Nov26)<br><br>**Planning Updates:**<br>**PL/2026/02798 Permission in Principle for a one dwelling (self-build) at Land at Seagry Hill – Decision Notice Refused.**<br>**To Ratify** the submission of an e-mail on behalf of the Parish Council to County Councillor / Wiltshire Council Planning requesting that the refusal decision is reviewed and reconsidered.<br><br>**Existing Enforcement Orders / Wiltshire Council Decisions:**<br>**PL/2026/02798 Land at Seagry Hill -** Permission in Principle for a one dwelling (self-build) (Wiltshire Council Decision – Refused)<br>**PL/2026/04589 3 Park Lane** – Demolition of existing single storey extension and erection of single storey rear extension / demolition and replacement of front porch (Wiltshire Council Decision: Approve with Conditions) |
| **109.26** | **Chair's Report** |
| **110.26** | **Clerk's Report and Matters Arising from 15th September 2026 Parish Council Meeting**<br>To receive a report from the Clerk.<br>To consider the status of any outstanding Matters Arising. |
| **111.26** | **Proposed Dates for 2027 Parish Council meetings**<br>Proposed dates to be circulated to councillors **(For Resolution)** |
| **112.26** | **Lyneham Banks Area Proposed Traffic Regulation Order for Consultation (For Resolution)**<br>To consider whether the Parish Council should officially respond to the survey. |
| **113.26** | **Flood Response Team update – Cllr Carwardine** |
| **114.26** | **Community Emergency Resilient Hub – Cllr Carwardine** |
| **115.26** | **Traffic Calming update – Cllr Carwardine** |
| **116.26** | **Volunteering Scheme Update – Cllr Carwardine / Cllr Craig**<br>To receive an update on the volunteering project. |
| **117.26** | **Website Update – Cllr Watchman (For Resolution)**<br>To receive an update from Cllr Watchman and to resolve on appointing a new website designer |
| **118.26** | **Community Engagement Update – Cllr Watchman**<br>To receive an update from Cllr Watchman on community engagement. |
| **119.26** | **Village Updates**<br>To receive any updates from councillors. |
| **120.26** | **Wiltshire Council -** To receive a report from Wiltshire Councillor Greenman if available. |
| **121.26** | **Correspondence sent / received -** Clerk |
| **122.26** | **Exchange of information and any Items for Consideration at next Meeting**<br>To note any updates from councillors and to receive requests for items to be added to the agenda for the next meeting. |

The next monthly meeting of the Parish Council will be held on Wednesday 11th November 2026 at 7:15 pm at Sutton Benger Village Hall, Chestnut Road.